

# MINUTES

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION  
Happy Hollow Building, LGI Room  
1200 N. Salisbury Street  
West Lafayette, Indiana

REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES  
Monday, November 14, 2022

**PRESENT:** Mrs. Rachel Witt; Mr. Bradley Marley; Mr. Thomas Schott; Mr. Alan Karpick; Dr. Karen Springer (virtual attendance\*); Mrs. Amy Austin; Dr. Yue Yin; Dr. Shawn Greiner, Superintendent; Mrs. Anna Roth, Assistant Superintendent; and Mrs. Michelle Cronk, CFO

President Witt called the meeting to order at 6:29 p.m.

*\*Verbal roll call was taken for each vote\**

## **I. ROUTINE BUSINESS**

**A. A motion was made to approve the agenda for the Monday, November 14, 2022, Regular Meeting of the Board of School Trustees.**

*Motion by: Mrs. Austin*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on October 10, 2022.**

*Motion by: Mr. Karpick*

*Seconded by: Mr. Marley*

*Vote: 7 of 7*

## **II. UNFINISHED BUSINESS - None**

## **III. ACADEMIC ACHIEVEMENT/SPECIAL RECOGNITION**

WLES – Good Citizenship Club (Life-skill of Honesty)  
Kindergarten - Aila Salvo  
First Grade - Titus Mei  
Second Grade - Sofia Cabral  
Third Grade - Duke Scott

Mr. Doug Caldwell, Transportation Director, received a special recognition for his exemplary leadership and going above and beyond the call of duty. Bus drivers were present to extend their appreciation and show support to Mr. Caldwell for his efficiency, dependability, trustworthiness and thoughtfulness.

Also celebrated were the athletic teams, the cast and staff of “A Wrinkle in Time”, and Parent Council Members for all of their work in the schools.

**CONGRATULATIONS to our students, staff and volunteers; we’re PROUD of you!**

## **IV. COMMUNICATION FROM THE AUDIENCE (current Agenda items) - None**

V. NEW BUSINESS

A. **School Board Policy Revisions**

*Recommendation:* Due to changes in Federal Law and Indiana Code, the following policies are being recommended by the Policy Committee. *The following policies require only one reading:*

- Policy 0131.1 - Bylaws and Policies
- Policy 1521 - Criminal History Information-Applicants, Contractors and Volunteers
- Policy 3121 - Criminal History Information-Applicants, Contractors and Volunteers
- Policy 4121 - Criminal History Information-Applicants, Contractors and Volunteers
- Policy 8121 - Criminal History Information-Applicants, Contractors and Volunteers
- Policy 2464 - Programs for High Ability Students
- Policy 5610 - Suspension and Expulsion of Students
- Policy 6250 - Required ADM Counts for the Purpose of State Funding and Verification of Residency for Membership
- Policy 6550 - Travel Payment and Reimbursement
- Policy 8600 - Transportation

*A motion was made that the Board of School Trustees approve the revisions of policies 0131.1, 1521, 3121, 4121, 8121, 2464, 5610, 6250, 6550 and 8600*

*Motion by: Mr. Schott*

*Seconded by: Mrs. Austin*

*Vote: 7 of 7*

B. **New School Board Policy**

*Recommendation:* Due to changes in Indiana Code, the following policy is new and requires two readings. Dr. Greiner presented the following policy to the Board for the first reading. This policy will be voted on during the December 12, 2022 Board meeting.

- Policy 2432 - Grievance Procedure for Violation of State Law Limiting Participation of Transgender Girls in Athletics

Discussion ensued.

C. **Fanning Howey – 10 Year Capital Improvement Plan**

Mr. Payne provided an update on the WLCSC 10 Year Capital Improvement Plan.

Identify facility remodeling/renovation/new construction work that is needed to satisfy the following:

- Replacement of components that in the future will reach their useful life.
- Improvements that satisfy evolving programming in the learning environment.
- Maintenance items that fall outside the capacity of facilities staff and/or require preparation of documents by a design professional.

Identify the cost associated with each item.

Prioritize each item relative to need, remaining life and available funding.

The initial draft balances the annual spend over ten years.

The priority of some larger items is yet to be determined and are either not scheduled or shown in year ten.

Additional steps required to complete the Capital Improvement Plan include:

- Receive feedback from this evening's Board Meeting.
- Further prioritize items.

Deliver revised Capital Improvement Plan to the Board.

Discussion ensued.

**D. WLES Air Handler**

**Recommendation:** Mrs. Cronk recommended the Board of School Trustees approve the bid of \$381,300.00 from D.A. Dodd to replace the air handler at the elementary school. Bids were originally accepted for the replacement of the chiller at Happy Hollow and the air handler at the elementary school, but with the uncertainty of the Happy Hollow Building, a negative change order was pursued to remove the chiller replacement until a later time.

Discussion ensued.

**A motion was made that the Board of School Trustees approve the bid in the amount of \$381,300.00 from D.A. Dodd to replace the WLES Air Handler.**

**Motion by: Mr. Karpick**

**Seconded by: Mr. Schott**

**Vote: 7 of 7**

**E. Employee Insurance Renewal Update**

At the October 10, 2022 Board Meeting, an increase to insurance rates not to exceed 9% was approved. The Insurance Committee officially confirmed a 6% increase to the employee health insurance total premium for the 2023 benefit year at its October 13, 2022 meeting. The 6% increase for employees is based upon a 6% increase to the amount they are currently paying and not the total premium.

**F. Synovia Solutions Renewal and Upgrade**

**Recommendation:** The West Lafayette Community School Corporation Transportation Department has been using Synovia Solutions to provide GPS locator services for the school busses for several years. Synovia has traditionally used the Verizon 3G/CDMA network for its GPS products. That network will be shutting down as of December 31, 2022; thus, the equipment we currently use will cease to function at that time. It will be necessary to upgrade all equipment to 4G network devices.

Currently, we have two different agreements with Synovia—one expiring on December 31, 2022 and one that has already matured and is on a month-to-month basis. This upgrade contract will combine the two current contracts into one. The cost after the upgrade will amount to \$7,128 annually. The cost of adding additional units if needed in the future would be an additional \$396 annually. The term of the agreement is for 36 months with automatic renewals for two years thereafter unless terminated. It is recommended that the Board approve the renewal/upgrade.

Discussion ensued.

**A motion was made that the Board of School Trustees approve the Synovia Solutions Renewal and 4G Network Upgrade for GPS on the school buses.**

**Motion by: Mrs. Austin**

**Seconded by: Mr. Marley**

**Vote: 7 of 7**



**VI. INFORMATION TO THE BOARD**

**Mrs. Witt** - The ISBA Fall Conference was attended by myself, Dr. Springer, Mrs. Austin, Dr. Yin and Dr. Greiner. Board member reports can be found on the school's webpage.

Dr. Greiner's performance evaluation has been completed and the Board cabinet will meet with Dr. Greiner to review on Wednesday, November 16, 2022.

New Board member training is in process. Binders are being made for the incoming members that will contain helpful information in regards to Orientation, General Information, Strategic Plan/Communication Documents, Employee Contracts/Benefits Information, Superintendent Evaluation, Finances, West Lafayette Schools Education Foundation and Resources.

Mrs. Mumford and Mr. Wang were congratulated on winning elected Board seats.

**VII. BOARD AND SUPERINTENDENT REPORTS**

**Dr. Greiner** - New Board member meetings have been scheduled. The incoming, elected members will meet one-on-one with the Superintendent during an introduction meeting. An additional meeting will be scheduled with the Superintendent, Assistant Superintendent, CFO and Board President to address initial onboarding documents.

Community and staff survey feedback in regards to District Priorities has been reviewed. The information will be shared with the building principals and hopefully at the December Board meeting.

**Mr. Karpick** - WLSEF met on November 10<sup>th</sup>. Discussion included funds, review of Bylaws and Giving Tuesday on November 29<sup>th</sup> which is the launch of the Annual Fund Campaign

The West Lafayette Schools Education Foundations 2023 Wall of Pride dates will be April 13 and April 14, 2023. More information can be found on their website: <https://wlsef.org/event/2023-wall-of-pride-dates-announced/>.

The Scarlet and Gray Dinner is planned for April 22, 2023 with more details forthcoming.

The Class of 2024 nominations will begin in December 2022.

**Mr. Marley** - The Insurance Committee was pleased with the health claims and is hopeful that utilizing Everside Health Clinic will be beneficial and help keep the corporation's expenses minimal.

Redevelopment Commission focuses on community growth and quality of place. One category within the department is the oversight of the City of West Lafayette's five Tax Increment Financing (TIF) Districts. The funding captured by the TIF districts is used on redevelopment and investment projects (firetrucks, road improvements, parks, surveying equipment, radios, etc. and so forth).

**Mr. Schott** – Expressed appreciation for West Lafayette Schools Education Foundation Director, Wendi Ailor, for her hard work and efforts in overseeing the Foundation. He also noted that the Foundation is working on teacher grants.

**Dr. Springer** - Provided reports from the West Lafayette Parks and Recreation. On Wednesday, November 23, 2022, a "Special Farmers Market Day" will be held from 2:00 – 6:00 p.m. at the West Lafayette Wellness Center located at 1101 Kalberer Road. <https://www.westlafayette.in.gov/our-city/farmers-market>.

On Friday, November 25<sup>th</sup>, weather permitting, the Riverside Skating Center in Tapawingo Park will open

for the season. For more information, visit <https://www.westlafayette.in.gov/our-city/riverside-skating-rink>.

The Grand Opening of the Cumberland Dog Park will be Thursday, December 8, 2022 at 11:00 a.m.

The Policy Committee met and completed reviewing the Fall 2022 proposed/updated/new policies provided by NEOLA. The next set of policies are anticipated sometime in the Spring of 2023.

Board/Teacher discussion will meet on Thursday, November 17<sup>th</sup>, 2022 at 4:00 p.m.

**Mrs. Austin** - The Public Schools Foundation of Tippecanoe County hosted its Cupcake Run/Walk 2022. There were over 700 participants and approximately \$17,000.00 was raised to promote excellence in education and encourage classroom innovation by providing grants in academics and the arts to teachers in public schools of Tippecanoe County. PSFTC will be hosting a bake-off in February 2023; details will be forthcoming.

**Dr. Yin** - Reported she attended the ISBA Fall Conference. She also extended appreciation to members Dr. Springer and Mr. Karpick for their service on the Board and welcomed Mrs. Mumford and Mr. Wang.

**VIII. COMMUNICATION FROM THE AUDIENCE - None**

**IX. FUTURE MEETINGS**

Monday, December 12, 2022 at 6:30 p.m. - Regular Board Meeting, Happy Hollow Building, LGI Room

**X. UPCOMING DATES of INTEREST**

Thanksgiving Break: Wednesday, November 23<sup>rd</sup> – Friday, November 25<sup>th</sup>, 2022

**XI. INFORMATION for the PUBLIC**

Board documents and audio from the November 14, 2022 meeting will be posted on the WLCSC website within 7-10 days following the Board meeting.

**XII. ADJOURNMENT – The meeting was adjourned at 7:56 p.m.**

*Motion by: Mr. Karpick*

*Seconded by: Mrs. Austin*

*Vote: 7 of 7*

  
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President

  
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Secretary