

MINUTES

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
Happy Hollow Building, LGI Room
1200 N. Salisbury Street
West Lafayette, Indiana

REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES
Monday, April 4, 2022

PRESENT: Mrs. Rachel Witt; Mr. Bradley Marley; Mr. Thomas Schott; Mr. Alan R. Karpick; Dr. Karen Springer; Mrs. Amy Austin; Dr. Yue Yin; Mr. Stephen Ohlhaut, CFO; and Dr. Shawn Greiner, Superintendent

President Witt called the meeting to order at 6:30 p.m. and read the WLCSC Mission Statement.

I. ROUTINE BUSINESS

A. A motion was made to approve the agenda for the Monday, April 4, 2022, Regular Meeting of the Board of School Trustees.

Motion by: Mr. Marley

Seconded by: Mr. Karpick

Vote: 7 of 7

B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on March 7, 2022.

Motion by: Dr. Springer

Seconded by: Mr. Schott

Vote: 7 of 7

II. UNFINISHED BUSINESS - None

III. ACADEMIC ACHIEVEMENT

Student Recognition

Mrs. Shelby Johnson presented the “Red Devil Pride Way to Go” Award Program. The following recipients were selected this month by their school teachers and administrators for exemplifying our school corporation mission and good citizenship.

West Lafayette Elementary School:

Tala Hassan – 1st Grade

Khafiyya Muhammad – 3rd Grade

West Lafayette Intermediate School:

Anika Patel - 6th Grade

Scarlett Leachman -6th Grade

West Lafayette Jr Sr High School:

Jordan Ratliff – 8th Grade

Nicole Shashurin - Freshman

CONGRATULATIONS to these students; we’re PROUD of you!

IV. COMMUNICATION FROM THE AUDIENCE (current Agenda items)

Dacia Mumford, Parent – West Lafayette (Policies)

V. NEW BUSINESS

A. Independent Financial Consultation

Recommendation: Dr. Greiner proposed retaining the services of Michael A. Reuter Consulting Services. The consultant agrees to prepare a fiscal plan for internal management which will contain/include:

- The revenues and expenditures of all major funds for the upcoming three years.
- Conduct research and analysis on specific financial issues/policies.
- Make presentations at Board meetings or other designated meetings/events.
- Clarify certain funding or budgetary issues.
- Provide consultation on budget decisions in conjunction with funding impacts.

A motion was made that the Board of School Trustees approve the agreement between the WLCSC and Reuter Financial Consulting to prepare a fiscal plan for internal management.

Motion by: Mr. Schott

Seconded by: Mr. Marley

Vote: 7 of 7

B. New School Board Policy

Recommendation: Due to changes in Indiana Code, policy 4425 - Nursing Mothers, is a new policy, and Dr. Greiner presented it to the School Board of Trustees for the second and final reading.

A motion was made that the Board of School Trustees approve the second and final reading on Policy 4425 - Nursing Mothers.

Motion by: Mr. Marley

Seconded by: Dr. Springer

Vote: 7 of 7

C. School Board Policy Revisions

Recommendation: Due to changes in Indiana Code, the following policies are being recommended for Revision by the Policy Committee. *The following policies require only one reading:*

- 5310 – Health Services
- 8500 – Food Service Program
- 8510 – Wellness
- 8606 – Electronic Devices and Transporting Students

A motion was made that the Board of School Trustees approve the revisions of policies 5310, 8500, 8510 and 8606.

Motion by: Dr. Springer

Seconded by: Mrs. Austin

Vote: 7 of 7

D. ESSER III

Recommendation: Mr. Steve Ohlhaut provided information concerning several items that fall under the ESSER III category and recommended that the Board of School Trustees approve the package as follows:

- Brettwell Behavior Consultant Agreement-\$65/hourly or \$18,000/annually.
(Board Certified Behavioral Therapists to assist school behavioral therapists helping students)
- 136 Chromebooks w/the Education Upgrade-\$40,256.
(supplement the Chromebooks from the loaner kiosk for JSHS students)
- Read & Write software subscription-\$4,168.80/annually.
(enhances English and writing skills for students)

- Summer Jumpstart 2022 program-\$57,950/annually and staffed by WLCSC teachers and employees.
(for rising 1-6 grade students whose test scores show significant learning loss)
- Mental Health Therapist-position is ESSER III funded for two years.
(to provide temporary and emergency health care to students in the schools)

Discussion ensued.

A motion was made that the Board of School Trustees approve the ESSER III package which includes the Brettwell Behavior Consultant Agreement, the purchase of 136 Chromebooks w/the Education Upgrade, an annual subscription for Read & Write software, the Summer Jumpstart 2022 program, and the employment of a Mental Health Therapist.

Motion by: Mrs. Austin

Seconded by: Mr. Schott

Vote: 7 of 7

E. WLCSC Health Clinic

Recommendation: Mr. Ohlhaut recommended that the Board of School Trustees table this Agenda item since the documentation has not yet been finalized and ready for approval by the Board.

A motion was made that the Board of School Trustees table the WLCSC Health Clinic Agenda item since the documentation has not been finalized or ready for Board approval.

Motion by: Mr. Marley

Seconded by: Mrs. Austin

Vote: 7 of 7

F. JSHS Club Participation Update

Mr. Shriner, principal at the JSHS, provided an update on the new 2021-22 daily bell schedule. The goals of the new daily bell schedule were to support the following:

- Value of student clubs by establishing club times
- Support of students seeking academic assistance
- Student safety with closed campus lunch policy
- Move from four to three lunch periods
- Coordinate with food service department
- Encourage equity at lunch
- Supportive of JSHS student's lives outside of school hours.

Mr. Shriner also thanked Mrs. FitzSimons, Mr. Balicky and the food service department for consistent lunch menus, in addition to, the custodial team who kept the food service court clean. He then provided feedback from staff and students.

Mr. Shriner hopes to revise the bell schedule by adding a student activity period, continue supporting student academic assistance and extend lunch periods to mirror the length of time as class periods. These topics continue to be a work in progress, and the proposal will be shared when finalized.

Discussion ensued.

G. External Transportation Provider

Mr. Caldwell provided the School Board of Trustees with an update and information concerning the current Status of the WLCSC transportation department (in regards to busing students). After several meetings with CityBus, the WLCSC will no longer be able to rely on CityBus for transportation services for the JSHS students after this school year.

A copy of the WLCSC Transportation Review and Options presentation is available under on the WLCSC website under Recent Documents/View all Documents/School Board Information/Board Meeting Documents/2022/2022_04_04.

Discussion ensued.

H. Memorandum of Understanding (Alternative Substitute Coverage)

Recommendation: Mr. Ohlhaut recommended the Board of School Trustees approve the agreement between the WLCSC and the WLEA. The agreement states that the WLCSC would compensate teachers, \$25/per class, who instruct other classes during their non-duty plan periods as a result of shortages with substitute teachers.

Discussion ensued.

A motion was made that the Board of School Trustees approve the agreement between the WLCSC and the WLEA to compensate teachers \$25/per class who instruct other classes during their non-duty plan periods.

Motion by: Mr. Schott

Seconded by: Mr. Karpick

Vote: 7 of 7

I. Music and STEM Summer Camps

Recommendation: Mr. Ohlhaut recommended that the Board of School Trustees approve ECA Summer Camps:

- STEM Camp from May 31 – June 10 and open to rising 4th through 6th graders sponsored by Mr. David Brantley. Tuition is \$100.00.
- Summer Music Camp from June 6 – June 24 for 4th through 8th graders with the faculty of the HS Music Department overseeing the camp. Tuition is \$100.00

Discussion ensued.

A motion was made that the Board of School Trustees approve the Music and STEM Summer Camps.

Motion by: Dr. Springer

Seconded by: Mrs. Austin

Vote: 7 of 7

J. Declaration of Surplus

Recommendation: Mr. Ohlhaut requested permission of the School Board of Trustees to sell a 2003 Chevrolet Mid-Bus that no longer meets the needs of the corporation. Per Indiana Code Titles 5 and 36, it states that a public agency may dispose of surplus property upon declaration thereof and for the reasonable value thereof. The estimated value is less than \$1,000, and Midwest Transit Equipment has a scrap value offer of \$500.

Discussion ensued.

A motion was made that the Board of School Trustees approve the sale of the 2003 Chevrolet Mid-Bus in accordance with IC 5-22-22-6 to Midwest Transit Equipment for \$500.

Motion by: Mr. Marley

Seconded by: Mrs. Austin

Vote: 7 of 7

K. Happy Hollow Chiller Update

Mr. Ohlhaut provided an update on the status of the chiller located at the Happy Hollow building. He reported that Mr. Daily, WLCSC Maintenance Director, advised that the chiller unit in the Happy Hollow

building has reached the end of its serviceable life. While functioning, intermittently, it requires frequent attention and resets from maintenance personnel as it shuts off frequently in warm weather. Due to its obsolescence, electronic components are no longer available. Per Indiana Code, the process for any replacement of the unit would include obtaining architectural and engineering renderings to determine the scope of the work so that bids could be taken for the project. Any plan to replace the chiller would include compatibility with potential partial demolition and remodel of the building in the future. With the bids, the Board can determine whether chiller replacement should be pursued. Administration plans to move forward with obtaining architectural and engineering quotes to determine the feasibility of this project for the Board's consideration.

Discussion ensued.

L. Robotics Team

Recommendation: Mr. Ohlhaut recommended that the Board approve continued, designated space at the Happy Hollow building on behalf of the Robotics Team. The Robotics Team made their initial presentation at the February 7, 2022 School Board of Trustees meeting. They will continue to help offset the utility and custodial costs required to support their presence in the building (\$250/month).

Discussion ensued.

A motion was made that the Board of School Trustees approve the Robotics Team request to continue using designated space at the Happy Hollow building.

Motion by: Mrs. Austin

Seconded by: Dr. Springer

Vote: 7 of 7

M. Field Trips

Recommendation: Dr. Greiner requested the approval of the following field trips:

WLIS 5th Grade Camp: Camp Tecumseh, Brookston, IN – 5.2.22 to 5.5.22

HS Music Department: Performance Opportunities and Musicals, New York, NY – 5.31.22 to 6.3.22

Discussion ensued.

A motion was made that the Board of School Trustees approve the WLIS 5th Grade Camp and the HS Music Department field trip requests.

Motion by: Mr. Schott

Seconded by: Mr. Karpick

Vote: 7 of 7

N. Emergency Authorization to Hire

Recommendation: Dr. Greiner requested the School Board of Trustees approve authority for the Superintendent to hire during the months of May – August. As per protocol, if an employee is hired during this time, the information will be formally presented on the next available Board meeting personnel report. The purpose of this request is to ensure the corporation is not delayed in hiring candidates during the most critical times of hiring for public schools, which is during late spring through summer.

A motion was made that the Board of School Trustees approve the request of the Superintendent to hire employees during the months of May – August with the information being provided on the next available Board meeting personnel report.

Motion by: Dr. Springer

Seconded by: Mr. Marley

Vote: 7 of 7

O. Personnel Report

Recommendation: Dr. Greiner recommended that the Board of School Trustees approve all information contained in the report.

A motion was made that the Board of School Trustees approve the names and positions reflected in the Personnel Report.

Motion by: Mr. Marley

Seconded by: Mr. Karpick

Vote: 7 of 7

P. Accounts Payable

Recommendation: Mr. Ohlhaut recommended that the Board approve the audited claims in the report. The total claims paid: \$2,953,454.41.

Discussion ensued.

A motion was made that the Board of School Trustees approve the audited vouchers as presented.

Motion by: Mr. Marley

Seconded by: Mrs. Austin

Vote: 7 of 7

VI. INFORMATION TO THE BOARD

Mrs. Witt reported that she received updated information from ISBA. As requested, ISBA will provide training for prospective Region 4 School Board member candidates sometime in June of 2022.

Virtuoso Leadership Training (*Diversity/Equity/Inclusion*) will be held on April 6, 2022.

ISBA Regional Meeting will be held on April 18, 2022, and all Board members have registered to attend.

VII. BOARD AND SUPERINTENDENT REPORTS

Dr. Greiner – **COVID update:** the week before spring break, we had 3 positive JSHS COVID cases, and to date, we have not any additional reported cases.

Assistant Superintendent: The position has been posted on the corporation website, the Indiana Department of Education site and the Indiana School Board Association site. The posting will be available until April 15, 2022 and interviews will be held on April 19th and 20th, 2022. The interview committee will include representatives from central office, Board officers, building principals and teacher representatives.

Ninety-day Transition Plan: Meetings have been held with each individual Board member, building principals and directors to have an opportunity of getting to know everyone and have a better understanding of each individual's perspective to better serve the Board. Also, attending First Saturday Meetings, in addition to, visiting classrooms and meetings with community members.

Mr. Karpick – **West Lafayette Education Foundation:** The Scarlet & Gray Dinner & Auction was held on March 26, 2022 with 180 guests in attendance under the leadership of Foundation Director, Mrs. Wendi Ailor. This is a fundraising event to sustain and grow support for the enhancement of the West Lafayette Community School Corporation.

Wall of Pride: Six alumni and one educator will be inducted into the Wall of Pride on April 7, 2022. The Wall of Pride honors celebrated alumni whose actions or achievements in their chosen fields bring admiration and distinction to the heritage of West Lafayette High School.

Mr. Schott – **West Lafayette Education Foundation:** Reiterated Mr. Karpick's words in regards to the Scarlet & Gray Dinner & Auction. He commended Mrs. Ailor on her outstanding work for

this event.

Policy Committee: The committee has been meeting to review policies and have been working their way through the Spring 2021 updates/revisions, in addition to, the Nondiscrimination and Anti-Harassment May 2021 updates/revisions. Mr. Schott thanked Dr. Springer for her leadership with the committee.

Dr. Springer – Policy Committee: The Spring 2021 policy updates are almost complete, and there were also a couple of special updates that needed attention. Once these are finalized, the committee will move forward with the Fall 2021 updates/revisions. NEOLA incorporates changes in Federal and State law into our policies to be reviewed.

Parks Department: West Lafayette Parks & Rec 5-Year Master Plan is posted online at westlafayetteparksplan.com. The public can still comment on the 149-page document online. The Tommy Johnston Park is being upgraded with new equipment being installed this spring, and shelter reservations are now being accepted.

Board/Teacher Discussion: At the March 24th meeting, the discussion involved Dual Platform Instruction with the first meeting being held in early May. The possibility of E-Learning days for the 2022-23 snow make-up days is being explored with more discussion forthcoming. ESSER funded programs and purchases were also presented and discussed.

Mrs. Austin – Public Schools Foundation of Tippecanoe County: The next meeting will be held on April 5th and the September Cupcake Run registration is live and more information can be found at psftc.org.

Legislative Liaison: The Legislative Session has concluded and the West Lafayette School Board of Trustees will be attending the Region 4 ISBA Spring Regional Meeting on April 18th.

Discussion ensued.

VIII. COMMUNICATION FROM THE AUDIENCE

David Kucik, Parent – West Lafayette (West Lafayette Core Values)

IX. FUTURE MEETINGS

Monday, May 2, 2022 at 6:30 p.m. - Regular Board Meeting, Happy Hollow Building, LGI Room

X. UPCOMING DATES of INTEREST

Saturday, May 7, 2022 at 9:00 a.m. – First Saturday Feedback, Fresh Thyme Market at 2410 N Salisbury St.

XI. INFORMATION for the PUBLIC

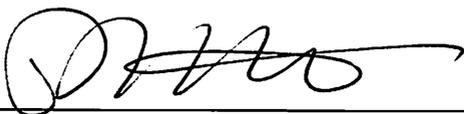
Board documents and audio from the April 4, 2022 meeting will be posted on the WLCSC website within 7-10 days following the Board meeting.

XII. ADJOURNMENT – The meeting was adjourned at 8:29 p.m.

Motion by: Mrs. Austin

Seconded by: Mr. Marley

Vote: 7 of 7



President



Secretary