

MINUTES

**WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION**  
**Happy Hollow Building, LGI Room**  
*1200 N. Salisbury Street*  
*West Lafayette, Indiana*

**REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**  
**Monday, March 7, 2022**

**PRESENT:** Mrs. Rachel Witt; Mr. Bradley Marley; Mr. Thomas Schott; Mr. Alan R. Karpick; Dr. Karen Springer; Mrs. Amy Austin; Dr. Yue Yin; Mr. Stephen Ohlhaut, Assistant CFO; and Dr. Shawn Greiner, Superintendent

President Witt called the meeting to order at 6:31 p.m.

**I. ROUTINE BUSINESS**

**A. A motion was made to approve the agenda for the Monday, March 7, 2022, Regular Meeting of the Board of School Trustees.**

*Motion by: Mr. Marley*

*Seconded by: Mrs. Austin*

*Vote: 7 of 7*

**B. A motion was made to approve the minutes of the Regular and Organizational meetings Board of School Trustees held on February 7, 2022.**

*Motion by: Dr. Springer*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**II. UNFINISHED BUSINESS - None**

**III. ACADEMIC ACHIEVEMENT**

**Student Recognition**

Mr. Eric Ulrich presented the “Red Devil Pride Way to Go” Award Program. The following recipients were selected this month by their school teachers and administrators for exemplifying our school corporation mission and good citizenship.

West Lafayette Elementary School:

Ryen Harris – 3<sup>rd</sup> Grade

Sanford “Trip” Swanson – 3<sup>rd</sup> Grade

West Lafayette Intermediate School:

Garrett McNiven - 5<sup>th</sup> Grade

Kyra Chopra -6<sup>th</sup> Grade

West Lafayette Jr Sr High School:

Grace Reynolds - Sophomore

Micah Wood – Senior

**CONGRATULATIONS to these students; we’re PROUD of you!**

Dr. Greiner **congratulated** and shared a photo of the **National Merits Finalists** from the high school. He said we’re proud of their impressive accomplishments, and this speaks volumes of our students, their families and our staff.

**IV. COMMUNICATION FROM THE AUDIENCE** (current Agenda items)

Angie Janes, Parent – West Lafayette (Initiation of RFP-Legal Services)

**V. NEW BUSINESS**

**A. Assistant Superintendent Position – Posting**

**Recommendation:** Dr. Greiner proposed creating an assistant superintendent position in lieu of filling the vacated Administrative Assistant Curriculum position. This new role would further meet the district-level needs and potentially save legal fees. It is recommended that the School Board of Trustees approve the posting of the new position.

Discussion ensued.

***A motion was made that the Board of School Trustees approve the posting of the Assistant Superintendent position.***

***Motion by: Mr. Schott***

***Seconded by: Mr. Marley***

***Vote: 7 of 7***

**B. Appointment of Chief Financial Officer**

**Recommendation:** Dr. Greiner recommended the Board of School Trustees approve Mr. Stephen Ohlhaut as the new West Lafayette Community School Corporation Chief Financial Officer effective April 1, 2022 with a contract extending through June 30, 2024. Mr. Ohlhaut has completed his Chief Business Officer certification through Indiana Association of School Business Officials and is continuing to work through courses at Ball State University to complete a graduate certificate in finance.

Discussion ensued.

***A motion was made that the Board of School Trustees approve the appointment of Mr. Stephen Ohlhaut as Chief Financial Officer effective April 1, 2022 and extending through June 30, 2024.***

***Motion by: Mr. Marley***

***Seconded by: Mrs. Austin***

***Vote: 7 of 7***

**C. Initiation of RFP (Legal Services)**

**Recommendation:** Dr. Greiner recommended the initiation of Request for Proposal of Legal Services. This request, for proposal, is to retain legal services to be provided to the West Lafayette Community School Corporation. Proposals, by attorneys licensed to practice law in Indiana, or law firms including such attorneys, may respond no later than 4:00 p.m. on April 10, 2022. *Note: The document was updated with deadline of April 22, 2022.*

Discussion ensued.

***A motion was made that the Board of School Trustees approve the Initiation of RFP (Legal Services).***

***Motion by: Mr. Marley***

***Seconded by: Mrs. Austin***

***Vote: 7 of 7***

**D. Turnover Report**

Mr. Steve Ohlhaut provided an update, with statistics, involving employee turnover.

Certified staff turn-over rate:

<u>Year</u>	<u>Percentage</u>	<u>Building Rank (most to least)</u>
2017	12.1	JSHS/WLES/WLIS
2018	10.5	JSHS/WLES/WLIS
2019	9.7	JSHS/WLES/WLIS
2020	6.25	WLIS/JSHS/WLES
2021	8.1	JSHS/WLES/WLIS

Non-certified staff (2021):

Maintenance/Custodial – 22.2%  
Clinical – 37.8%  
Nurses – None  
Technology – 50%

Discussion ensued.

#### **E. School Board Policy Revisions**

***Recommendation:*** Due to changes in Indiana Code, the following policies are being recommended for Revision by the School Board Policy Revision Committee. The following policies require only one reading:

0143 – Board Member Authority

1220 – Employment of the Superintendent

2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities

3120 – Employment of Professional Staff

4120 – Employment of Support Staff

4430 – Leaves of Absence

5111 – Determination of Legal Settlement and Eligibility for Enrollment of Students without Legal Settlement in the Corporation

6250 – Required ADM Counts for the Purpose of State Funding

Discussion ensued.

***A motion was made that the Board of School Trustees approve the revisions of policies 0143, 1220, 2266, 3120, 4120, 4430, 5111 and 6250.***

***Motion by: Dr. Springer***

***Seconded by: Mr. Schott***

***Vote: 7 of 7***

#### **F. New School Board Policy**

Due to changes in Indiana Code, policy 4425 - Nursing Mothers, is a new policy, and Dr. Greiner presented it to the School Board of Trustees for the first reading.

Discussion ensued.

***Note: This is a first reading for this policy, and no motion/vote was taken at this meeting.***

***It will be voted on at the April 4, 2022 Board meeting.***

#### **G. COVID - Update**

Dr. Greiner provided the School Board of Trustees with an update on the current COVID protocols for the West Lafayette Community School Corporation making masks optional. To receive ESSER funding, the school needs to keep the plan up-to-date.

Discussion ensued.

*A motion was made that the Board of School Trustees approve the Return to In-Person Learning for adoption on March 7, 2022.*

*Motion by: Mr. Schott*

*Seconded by: Mrs. Austin*

*Vote: 7 of 7*

**H. School Bus Purchase**

**Recommendation:** Mr. Ohlhaut recommended the Board of School Trustees approve the purchase of a new school bus per WLCSC's 2021 Bus Replacement Plan. The school will purchase an IC Collins transit bus for \$153,202.00.

Discussion ensued.

*A motion was made that the Board of School Trustees approve the purchase of a new school bus per WLCSC's 2021 Bus Replacement Plan.*

*Motion by: Dr. Springer*

*Seconded by: Mr. Karpick*

*Vote: 7 of 7*

**I. Office Pride**

**Recommendation:** Mr. Ohlhaut recommended that the Board of School Trustees approve the 6-month contract renewal with Office Pride for custodial services.

Discussion ensued.

*A motion was made that the Board of School Trustees approve the 6-month contract renewal with Office custodial services.*

*Motion by: Mrs. Austin*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**J. Document Destruction/Medical Waste**

**Recommendation:** Mr. Ohlhaut requested the School Board of Trustees approve the service agreement between the West Lafayette Community School Corporation and Medical Waste Solutions, a Veteran owned business certified by the State of Indiana, to provide document destruction and medical waste services.

*A motion was made that the Board of School Trustees approve the service agreement between WLCSC and Medical Waste Solutions for document destruction and medical waste services.*

*Motion by: Mrs. Austin*

*Seconded by: Mr. Karpick*

*Vote: 7 of 7*

**K. Marching Band Proposal**

Mr. Don Pettit, JSHS Music/Band Director presented a proposal requesting permanent, designated space for the band program. The space would be utilized for practices and rehearsals.

Discussion ensued.

**L. WLIS Student Handbook**

**Recommendation:** Dr. Greiner recommended that the Board approve the updates to the West Lafayette Intermediate School Handbook.

Discussion ensued.

***A motion was made that the Board of School Trustees approve the updated West Lafayette Intermediate Student Handbook.***

***Motion by: Dr. Springer***

***Seconded by: Mr. Karpick***

***Vote: 7 of 7***

**M. Field Trips**

***Recommendation:*** Dr. Greiner requested the approval of the following field trips:

Boys Swim Team – IHSAA Dive Championship at IUPUI – 2.25.22-2.26.22

Robotics Team – Kokomo District Event – 3.4.22 to 3.6.22

Robotics Team – Rose-Hulman Institute of Technology – 4.15.22 to 4.16.22

Robotics Team – George Brown Convention Center – 4.19.22-4.24.22

***A motion was made that the Board of School Trustees approve the Boys Swim Team and Robotics field trip requests.***

***Motion by: Mr. Marley***

***Seconded by: Mrs. Austin***

***Vote: 7 of 7***

**N. Personnel Report**

***Recommendation:*** Dr. Greiner recommended that the Board of School Trustees approve all information contained in the report.

***A motion was made that the Board of School Trustees approve the names and positions reflected in the Personnel Report.***

***Motion by: Mr. Marley***

***Seconded by: Mr. Schott***

***Vote: 7 of 7***

**O. Accounts Payable**

***Recommendation:*** Mr. Ohlhaut recommended that the Board approve the audited claims in the report. The total claims paid: \$3,379,628.37.

Discussion ensued.

***A motion was made that the Board of School Trustees approve the audited vouchers as presented.***

***Motion by: Dr. Springer***

***Seconded by: Mr. Marley***

***Vote: 7 of 7***

**VI. INFORMATION TO THE BOARD - None**

**VII. BOARD AND SUPERINTENDENT REPORTS**

Mr. Karpick reported that the Wall of Pride will be held on April 7<sup>th</sup> and 8<sup>th</sup>, 2022.

Mr. Marley said the lane going south on Salisbury (at the corner of Cumberland) is too narrow making it difficult for school buses. The curb will be moved during the summer at no cost to tax payers.

Mr. Schott reported the date for the Scarlet and Gray dinner will be held on Saturday, March 26, 2022 at Ross-Ade Stadium with a goal of 200 guests. In addition, he said that the Silos of Support Program are endowments that provide resources for different areas of our schools.

Dr. Springer reported that the city of West Lafayette closed on the purchase of 14.8 acres of land next to Cason Family Park on February 28, 2022. She also noted the Wellness Center offers discounts for all K-12 school employees. There will also be an Easter egg hunt on Saturday, April 9, 2022 from 10 a.m. to 2 p.m. for multiple age levels. The G.L.A.S.S. third governing Board meeting, of the 2021-22 school year, was held on Tuesday, February 15, 2022. The G.L.A.S.S. staff provided information and data on G.L.A.S.S. funded departments and programs for the school year. At the February Board teacher meeting they discussed clarification and appreciation for the COVID sick days, also the formation of dual platform instruction committee to begin in early April. The upcoming snow days were also mentioned.

Mrs. Austin said that the Public-School Foundation hosted the Cupcake Bakeoff on February 16, 2022. Indiana HB1134 died on February 28, 2022, but HB 1363 should be monitored. Vice President Harris Announced that \$17 million, in grants, will be available to public schools to convert school buses to electric. Mrs. Austin and Mrs. Witt attended Statehouse Day and enjoyed lunch with Representative Klinker. Community Council is being researched how to revive the group beginning fall 2022.

Dr. Yin reported that she is involved with the Community Council and questioned why teachers were not involved. Mrs. Witt said that participation on the council is up to the superintendent.

**VIII. COMMUNICATION FROM THE AUDIENCE - None**

**IX. FUTURE MEETINGS**

Monday, April 4, 2022 at 6:30 p.m. - Regular Board Meeting, Happy Hollow Building, LGI Room

**X. UPCOMING DATES of INTEREST**

Saturday, April 2, 2022 at 9:00 a.m. – First Saturday Feedback, Fresh Thyme Market at 2410 N Salisbury St.

**XI. INFORMATION for the PUBLIC**


Board documents and audio from the March 7, 2022 meeting will be posted on the WLCSC website within 7-10 days following the Board meeting.

**XII. ADJOURNMENT – The meeting was adjourned at 8:02 p.m.**

*Motion by: Mrs. Austin*

*Seconded by: Mr. Marley*

*Vote: 7 of 7*



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President



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Secretary