

District Name ***List All High Schools This Contract Applies To: *****Membership Status ***

- CIESC Member District ESC Member District Not a Member of an ESC I don't know

While Indiana Online does send reminders to students and guardians regarding the Summer course(s) and drop deadline prior to and throughout the first 2 weeks of the Summer term, Indiana Online does not perform administrative drops for students that are not progressing in their course(s). **It is the school's responsibility to monitor student progress by running reports in the Indiana Online student information system, Genius, and to drop students, at the school's discretion. This will prevent the school being assessed the full course fee for students that are inactive or very far behind and are unlikely to complete the course(s) by the Summer end date deadline.** There will still be an incomplete enrollment tuition fee assessed for the dropped course(s), as outlined below.

There is a non-refundable \$50 incomplete enrollment tuition fee assessed to the district/school for all students who are enrolled in an Indiana Online Summer School course at the beginning of the term on June 2nd. If the school chooses to drop the student or the student drops a course prior to June 2nd, there will be no fee assessed. If a course is dropped during the Indiana Online drop period, 12:01 am ET June 2, 2025 to 11:59 pm ET June 16, 2025, only the \$50 incomplete enrollment tuition fee is charged. After the June 16th drop date, the full enrollment tuition fee is assessed **which includes the incomplete enrollment tuition fee in the amount.**

This contract signifies the acceptance of the following conditions and obligations on the district/school's behalf for Indiana Online Summer School program June 2 - July 13, 2025. The district agrees to pay the Central Indiana Educational Service Center (CIESC) a per enrollment tuition fee based on the Indiana Online enrollment, as outlined below:

- The district/school will be charged **only** a \$50 incomplete enrollment tuition fee per student/per enrollment who drop from June 2 through June 16, 2025.
- The district/school will be charged \$210 per student/per enrollment who remain enrolled after the June 16, 2025 drop date.
- The district/school will be billed by August 1, 2025 with payment due within 60 days of the invoice issue date. **If payment is not received within 60 days of the invoice issue date, the district will forfeit the discount and will be billed \$250 per student/per enrollment.**
- The school will award the student credit based on the final score earned for the course.
- During the school's approval process, Indiana Online requests the school to verify students with IEPs or 504s and provide the relevant documentation on the student account.
- All registration is conducted online at indianaonline.org.
- Standard registration is April 1 - June 1, 2025. Upon the district/school's request, the registration period may be extended to Thursday, June 5, 2025.

Alternate Enrollment Dates *

- Yes No

Standard registration is April 1, 2025 - June 1, 2025. Registration can be opened as early as January 1, 2025 and can be extended to June 5, 2025.

We acknowledge that there may be occasions where a district/school may allow a student to register for a course(s) past the registration close date. If this occurs, the Summer Contract signer or the Summer Contract must notify their Indiana Online Student Success Specialist via email to request the late registration.

Note, no registrations are accepted by Indiana Online after June 5, 2025.

If Indiana Online receives a late registration request after the registration close date, which response would you like Indiana Online to communicate: *

- Please contact the Summer Contract signer or Summer Contact person for the school directly to request late registration.
- No late registrations are permitted after the registration close date has passed.

Available Billing Default Options:

- **Student Pay for all courses** - this means that the family is responsible for the enrollment tuition fee or incomplete enrollment tuition fee for every Summer course enrollment. Families do **not** receive a discounted price. **Do not submit this contract if this is the option you wish to utilize.**

- **School Pay for all courses** - this means that the district/school is responsible for the enrollment tuition fee or incomplete enrollment tuition fee for every Summer course enrollment. This contract must be submitted to utilize this option.

- **School Pay for select courses (Billing Exceptions or Blacklist)** - this means that the district/school is responsible for the enrollment tuition fee or incomplete enrollment tuition for specific Summer course enrollments. The family is responsible for the enrollment tuition fee or incomplete enrollment tuition fee for all other Summer course enrollments. Families do **not** receive a discounted price. **Blacklist: course(s) will not be available for students to request.** This contract must be submitted and you will be provided the Summer Blacklist and Billing Exceptions Form that must be completed in order to utilize this option.

If the district/school is paying for select students to take Summer courses, those exceptions will need to be emailed to the Indiana Online Business Coordinator directly at cbush@indianaonline.org prior to counselor approval.

Any billing default outside of the above will need to be handled by the district/school internally.

**Our Intermediate School courses, Middle School courses and Dual Credit courses are not offered during Summer.

Billing Default Selection: *

- Student Pay for all courses
- School Pay for all courses
- School Pay for select courses