

REQUEST FORM FOR OVERNIGHT OR OUT-OF-STATE FIELD TRIPS

This form must be completed by the trip supervisor and returned to the appropriate school administrator at least four weeks in advance of the trip. *NOTE: The Superintendent has the authority to approve trips that occur before the next scheduled School Board meeting.*

All applicable items must be completed before submitting to the appropriate school administrator.

West Lafayette Junior-Senior High School

Cumberland Elementary

Happy Hollow Elementary

Destination PENN H.S.

Destination 56100 BITTERSWEET RD

Destination MISHAWAKA IN. 46545

Date of Request 1/22 Beginning and Ending Dates of Trip 2/28 - 3/1 (FRI - SUN)

Signature of Supervising Staff Member [Signature] Organization U.S. ROBOTICS

Administrators' approval [Signature] Date 1/23/25

TRIP INFORMATION

Destination of Trip (be specific) PENN H.S.

Trip will be (Circle one or both) Overnight Out-of-State

Reason for Trip 1st ROBOTICS, INDIANA DISTRICT COMPETITION.

Number of instructional minutes lost NONE - DEPART FRIDAY AFTER SCHOOL

Describe the specific educational goal(s) or state standards that this activity will help students

attain. 1st HAND WORK EXPERIENCE of professionals experienced in INDUSTRIAL DESIGN & Computer Science. Students Build, Design, and Operate a Fully Automated Robot in Competition vs. OTHER SCHOOLS.

Describe how this activity will help attain school improvement goals.

Students Design, Cooperate, plan and enact a plan to Score Points while Working with And Against other Schools.

Describe why this activity cannot occur without interrupting the instructional day.

N/A

For overnight trips: Describe why this activity cannot occur without an overnight stay.

Competition is Multi-DAY - too FAR to Commute.

Method of Transportation: City/Yellow bus Driver [Signature] (HENRY)
Charter(es) Charter company