

# *West Lafayette Community School Corporation*

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TO: Dr. Shawn Greiner, Superintendent  
Board of School Trustees

FROM: Michelle Cronk, CFO

DATE: August 6, 2024 (August 12, 2024 Board Meeting)

RE: Corporation-Wide Phone System Upgrade

The Technology Department has requested replacement of the corporation-wide phone system as hardware is nearing its end of life and is difficult to replace and repair. Replacement was included on the 2024-2026 Capital Plan during the 2024 budget process. Mr. Hamilton has worked diligently over the past month to procure three different quotes for Cisco telephone hardware as well as a license and service agreement through Wintek who provides our internet and phone service.

Wintek Business Solutions, CDW-G LLC, and Summit 360 provided quotes that are included in your board packets. The lowest quote was provided by Wintek Business Solutions in the amount of \$69,671.10 that includes hardware, Smartnet licensing and maintenance. The cost will be paid from both the Education and Operations Funds depending upon hardware locations.

In addition, Mr. Hamilton requested the cost for licensing the phone system that will allow us WebEx capabilities. Wintek provided a quote for a five-year period at the total cost of \$112,813.36 (\$22,562.68 annually). The cost will be paid from the Operations Fund.

I recommend approving the replacement of phone hardware corporation-wide with Wintek Business Solutions as well as the licensing services over a five-year period. Please place this item on the agenda for August 12, 2024. Please don't hesitate to let me know if you have any questions.