

REQUEST FORM FOR OVERNIGHT OR OUT-OF-STATE FIELD TRIPS

This form must be completed by the trip supervisor and returned to the appropriate school administrator at least four weeks in advance of the trip. *NOTE: The Superintendent has the authority to approve trips that occur before the next scheduled School Board meeting.*

All applicable items must be completed before submitting to the appropriate school administrator.

West Lafayette Junior-Senior High School

Destination Wheaton College

Cumberland Elementary

Destination UDA Camp

Happy Hollow Elementary

Destination _____

Date of Request 5/22/24

Beginning and Ending Dates of Trip 6/4 - 6/7/24

Signature of Supervising Staff Member Elly Walbaum Organization WLHS Dance

Administrators' approval [Signature] Date 5/23/24 Team Team

TRIP INFORMATION

Destination of Trip (be specific) Wheaton College - 501 College Ave Wheaton,

Trip will be (Circle one or both)

Overnight

Out-of-State

IL
60187

Reason for Trip Attend UDA Camp

Number of instructional minutes lost N/A

Describe the specific educational goal(s) or state standards that this activity will help students

attain. Dancers will learn many routines that will be utilized during the 2024-2025 school year. They will also learn skills, tricks, safety measures, etc.

Describe how this activity will help attain school improvement goals.

We are constantly looking to improve the dance team and the experience for its members. This camp will help them gain confidence and learn amazing choreography and valuable skills.

Describe why this activity cannot occur without interrupting the instructional day. to represent RDP.

N/A

For overnight trips: Describe why this activity cannot occur without an overnight stay.

This is an overnight camp and the team bonding that happens with staying together at a camp a ways from home is priceless.

Method of Transportation: Charters(es) Driver Other company