

REQUEST FORM FOR OVERNIGHT OR OUT-OF-STATE FIELD TRIPS

This form must be completed by the trip supervisor and returned to the appropriate school administrator at least four weeks in advance of the trip. NOTE: The Superintendent has the authority to approve trips that occur before the next scheduled School Board meeting.

All applicable items must be completed before submitting to the appropriate school administrator.

West Lafayette Junior-Senior High School Destination Purdue Fort Wayne Campus _____
Cumberland Elementary Destination _____ Happy Hollow Elementary Destination _____

Date of Request 5/2/24 Beginning and Ending Dates of Trip July 8-11, 2024 Signature of
Supervising Staff Member Brandon Boer Organization WL Boys Soccer

Administrators' approval [Signature] Date 5.2.2024

TRIP INFORMATION

Destination of Trip (be specific) Team Soccer Camp at Purdue University
Fort Wayne Trip will be (Circle one or both) **Overnight** **Out-of-State**

Reason for Trip
Same Team camp we have attended 7 out of the last 8 years

Number of instructional minutes lost 0

Describe the specific educational goal(s) or state standards that this activity will help students attain.

Very affordable and well ran team camp experience - one of the few available in Indiana

Describe how this activity will help attain school improvement goals.

This camp helps prepare the team for the fall season

Describe why this activity cannot occur without interrupting the instructional day. N/A For
overnight trips: Describe why this activity cannot occur without an overnight stay.

NA

Method of Transportation: Mini bus(es) Driver(s) Brandon Boer, Tomas Hook
City/Yellow bus _____ Driver _____ Charter _____ Charter company _____
