

### Removal Request Form

*Instructions: The Corporation has established a procedure for parents or guardians of a student enrolled in the Corporation or a community member who resides within the geographic boundaries of the Corporation to request school library material be removed. Completion of this form is the first step in that procedure. The completed form must be submitted to [the Building Principal] at [his/her school email address].*

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of discussion with Media Center Specialist regarding concerns:

\_\_\_\_\_

**1. The format of the material subject to this request:**

\_\_\_ Book (or e-book) \_\_\_ Movie \_\_\_ Magazine \_\_\_ Audio Recording

\_\_\_ Digital Resource \_\_\_ Newspaper \_\_\_ Game \_\_\_ Other

**2. Title of Material:** \_\_\_\_\_

**3. Author/Producer of Material:** \_\_\_\_\_

**4. Location of Material (i.e. which school library):** \_\_\_\_\_

**5. Basis of the request:**

\_\_\_ You believe the material is “obscene” as defined by IC 35-49-2-1.

\_\_\_ You believe the material is “harmful to minors” as defined by IC 35-49-2-2.

\_\_\_ Both of the above.

**6. Have you reviewed the entire work? If not, what sections did you review?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. Please cite the specific portions of the material (page number(s) for printed materials, time-stamp(s) for audio/video materials etc.) you believe describes or represents nudity, sexual conduct, sexual excitement, or sado-masochistic abuse:**

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**8. Please cite the specific portions of the material (page number(s) for printed materials, time-stamp(s) for audio/video materials etc.) you believe appeal to a prurient interest in sex or sex of minors:**

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**9. Please cite the specific portions of the material (page number(s) for printed materials, time-stamp(s) for audio/video materials etc.) you believe is patently offensive to prevailing standards in the adult community as a whole with respect to what is a suitable matter for minors:**

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**10. Please cite the specific portions of the material (page number(s) for printed materials, time-stamp(s) for audio/video materials etc.) you believe depicts or describes in a patently offensive way, sexual conduct:**

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**11. Please describe why you believe the material, considered as a whole, lacks serious literary, artistic, political, or scientific value for minors:**

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(Attach additional pages as needed)

