REQUEST FORM FOR OVERNIGHT OR OUT-OF-STATE FIELD TRIPS

This form must be completed by the trip supervisor and returned to the appropriate school administrator at least <u>four</u> weeks in advance of the trip. *NOTE: The Superintendent has the authority to approve trips that occur before the next scheduled School Board meeting.*

All applicable items must be completed before submitting to the appropriate school administrator.

TRIP INFORMATION Destination of Trip (be specific)	
Date of Request 9/26 Beginning and Ending Dates of Trip 11/9 - 11/12 Signature of Supervising Staff Member 1/9 Date 9/20/23 TRIP INFORMATION Destination of Trip (be specific) 1/9 Date 9/20/23 TRIP INFORMATION Destination of Trip (be specific) 1/9 Date 9/20/23 Trip will be (Circle one or both) 1/9 Date 9/20/23 Reason for Trip 1/9 Date 9/20/23 Number of instructional minutes lost 2 days Describe the specific educational goal(s) or state standards that this activity will help students attain. See 1/9 government standards in product 1/9 Describe how this activity will help attain school improvement goals. Statute 1/9 gain valuable professional experience and concert forces for trips to the specific why this activity cannot occur without interrupting the instructional day. NIA Distance City/Yellow bus 1/9 Driver 1/9 D	XWest Lafayette Junior-Senior High School Destination Washington, D. C.
Date of Request 9/26 Beginning and Ending Dates of Trip 11/9 - 11/12 Signature of Supervising Staff Member	Cumberland Elementary Destination
Signature of Supervising Staff Member Date Political Politi	Happy Hollow Elementary Destination
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TRIP INFORMATION Destination of Trip (be specific)	Administrators' approval Date 9/22/23
Describe the specific deducational goal(s) or state standards that this activity will help students attain. See U.S. government standards in practice USG 3.9, 3.11, 3.12, 3.18 - 3.21 among others Describe how this activity will help attain school improvement goals. Standards will goan valuable professional experience and consult consults to the professional day. NIA Distance For overnight trips: Describe why this activity cannot occur without an overnight stay. Driver Driver Driver Driver	
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City/Yellow bus Driver	Distance
	City/Yellow bus Driver
Method of Transportation: What tells (es)	Method of Transportation: Minarteus(es) Ohiavete(s)company

Either Corporation minibus or yellow bus - 14 total