

**West Lafayette School Corporation**  
West Lafayette, Indiana 47906  
(765) 746-1602

**Memorandum of Understanding**

The purpose of this memorandum is to outline the agreement between West Lafayette School Corporation and Meridian Health Services 1500 Salem Street Lafayette IN, 47904 for the provision of skill building services and/or case management on-site at West Lafayette School Corporation by Meridian Health Services.

1. Meridian Health Services will obtain written consent of the student's parent/guardian before using West Lafayette Schools facilities for therapeutic meetings.
2. The school will not be providing supervision during the time of the meeting and therefore, the service provider from Meridian Health Services will be responsible for immediately notifying the school of any safety concerns resulting from the appointment and is also responsible for notifying the student's parent.
3. The provider for Meridian Health Services will ensure that the student returns to their scheduled class and will escort the student if requested.
4. The provider Meridian Health Services will provide the school with parent/guardian signed permission to transport the student before being allowed to transport the student from school property.
5. Meridian Health Services will adhere to confidentiality laws in accordance with the Health Insurance Portability and Accountability Act.
6. Meridian Health Services may not share any protected health information without a valid Release of Information.
7. Meridian Health Services will coordinate with the school to ensure that appropriate consents and Releases of Information have been obtained.

8. West Lafayette School Corporation will comply with all laws and regulations in accordance with the Family Education Rights and Privacy Act.
9. In accordance with SEA 246, West Lafayette School Corporation must maintain confidentiality with any medical records that result from services provided on-site.
10. West Lafayette School Corporation is providing a space for the skill building to occur and will need to be notified of scheduling through the family or Meridian Health Services.

Comments or Additions:

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#### DATES/TERMS OF AGREEMENT

This agreement shall be for a period of one (1) year, beginning on August 1, 2023 and ending on August 1, 2024.

Changes may be made to the agreement at the time of renewal or as agreed upon in writing by both parties prior to renewal. This Memorandum of Understanding may be terminated by either party through written notice.

#### SIGNATURES

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Facility Representative

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Date

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West Lafayette School Corporation Representative

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Date