

TO: Board of School Trustees

FROM: Courtney FitzSimons, Food Service Director/Dietitian

DATE: May 3, 2023

RE: Food Service Bid Recommendations for 2023-2024

The West Lafayette Community School Corporation Food Service Department is a member of K12's Leading Indiana Co-op (KLIC), formally known as West Indy Co-op (WIC).

KLIC follows the formal bid process outlined by the state purchasing laws and utilized an Invitation for Bids (IFB) for Dairy and a Request for Proposals (RFP) for Main Line Distributor, Pizza and Frozen Novelties. Bids were posted twice in the Indianapolis Business Journal as prescribed by state code and were due by April 12, 2023 at 5 PM. Bids were opened publicly on April 13, 2023 at 9 AM. All bids were tabulated and approved by the Board of Directors in which I serve in an advisory role. It is worth noting that Produce and Snacks & Beverage RFP's were both renewed for the 2023-2024 school year. Per Indiana Department of Education procurement regulations, bids may be renewed in one (1) year increments for up to five (5) years.

Upon evaluation of the bids for the 2023-2024 school year, the West Lafayette Community School Corporation Food Service Department is recommending purchasing from the following contracts :

BID CATEGORY	COMPANY	RECOMMENDATION TO BOARD OF EDUCATION
Main Line Distributor	US Foods	Bid- Year 1
Produce	Piazza Produce & Specialty Foods	Renew Bid- Year 5
Dairy	Dairy Farmers of America (Bid 2)	Bid- Year 1
Snack & Beverages	Commercial Food Systems	Renew Bid- Year 3
Frozen Novelties	Velvet Ice Cream	Bid-Year 1
Branded Pizza	Smart Mouth Pizza	Bid-year 1

The links in this document are clickable with evaluation criteria and award letters. If you have any additional questions, please feel free to reach out. Thank you for your continued support of the Food Service Department.