

REQUEST FORM FOR OVERNIGHT OR OUT-OF-STATE FIELD TRIPS

This form must be completed by the trip supervisor and returned to the appropriate school administrator at least four weeks in advance of the trip. *NOTE: The Superintendent has the authority to approve trips that occur before the next scheduled School Board meeting.*

All applicable items must be completed before submitting to the appropriate school administrator.

West Lafayette Junior-Senior High School Destination _____
 Cumberland Elementary Destination _____
 Happy Hollow Elementary Destination _____

Date of Request 2.8.2023 Beginning and Ending Dates of Trip 2.10 - 2.11.2023

Signature of Supervising Staff Member Chad Dillon Organization Athletics/Swim

Administrators' approval J. T. A Date 2.9.2023

TRIP INFORMATION

Destination of Trip (be specific) Indianapolis, IU Natatorium

Trip will be (Circle one or both) Overnight Out-of-State

Reason for Trip IHSAA Swimming & Diving State Finals

Number of instructional minutes lost 0 (no school 2/10 for students)

Describe the specific educational goal(s) or state standards that this activity will help students attain.

Describe how this activity will help attain school improvement goals.

Describe why this activity cannot occur without interrupting the instructional day.

N/A

For overnight trips: Describe why this activity cannot occur without an overnight stay.

Participating in last event Friday night w/wraps
Starting early Sat. morning!

Method of Transportation: Mini bus(es) 1 Driver(s) Head Coach, Chad Dillon
City/Yellow bus _____ Driver _____
Charter _____ Charter company _____