

Board Packet Pre-Release Considerations

- Items described as an uncomplicated release will generally not require additional work hours beyond the typical time to scan in and upload information to the website
- Problematic or redacted releases will typically occur to abide by the conditions of a vendor related to proprietary information or a desire to ensure that presentations are professional. Personnel issues may be redacted to respect sensitive information prior to board approval.
- Anything that needs to be redacted will require additional work hours for the administrative staff.

Board Packet Item	Release Information	Notes
Field Trip Request	Uncomplicated Release	
Food Service Bids	Uncomplicated Release	
G.L.A.S.S. Lease Amendment	Uncomplicated Release	
Safe Harbor Before & After School Care Agreement	Uncomplicated Release	
School Bus Purchase	Uncomplicated Release	
School Calendars	Uncomplicated Release	DRAFT until board approved
Valuation Services - Buckland and Associates Agreement	Uncomplicated Release	
WLCSC & TSC Bus Maintenance Agreement	Uncomplicated Release	
Accounts Payable (WLCSC)	Uncomplicated Release	
Accounts Payable (WVEC)	Uncomplicated Release	
Adoption of Textbooks	Uncomplicated Release	
Agenda Regular Board Meeting	Uncomplicated Release	
Anthem Insurance Premiums	Uncomplicated Release	
Board Claims Docket	Uncomplicated Release	
Board Meeting Dates	Uncomplicated Release	
Board of Finance Minutes	Uncomplicated Release	DRAFT until board approved
Budget Adoptions	Uncomplicated Release	
Bus Replacement Plan	Uncomplicated Release	

Capital Improvement Plan	Uncomplicated Release	
CD Resolution	Uncomplicated Release	
Check Removal	Uncomplicated Release	
Collective Bargaining Agreement	Uncomplicated Release	
Combined AGENDA for Regular Board Organizational Finance Meeting	Uncomplicated Release	
Consulting Services Proposal	Redacted Release	Depending upon content; proprietary information
Consulting Services Research/Presentation	Problematic Release	Consultants typically prefer to present information with context
Consulting Service Agreement Contract	Uncomplicated Release	
Continuing Disclosure - Engagement Letter	Uncomplicated Release	
Course Fees	Uncomplicated Release	
Cyber Liability Insurance	Redacted Release	Depending upon content; proprietary information
Declaration of Surplus	Uncomplicated Release	
Donation	Uncomplicated Release	Respect wishes of the donor
Employee Insurance Renewal Update	Uncomplicated Release	
Executive Summary	Deliberative Only	
Financial Report - Funds	Uncomplicated Release	
Fiscal Indicators Report	Uncomplicated Release	
Food Service School Meal Pricing	Uncomplicated Release	
Investing Officer's Report	Uncomplicated Release	
Investment Register	Uncomplicated Release	
Lease Agreement or Amendment	Uncomplicated Release	
Memorandum of Understanding	Uncomplicated Release	
Minutes Organizational Meeting	Uncomplicated Release	DRAFT until Board approved

Minutes Regular Board Meeting	Uncomplicated Release	DRAFT until Board approved
Operational or Curricular Program Recommendations	Uncomplicated Release	
Personnel Report	Redacted Release	Respect the wishes of sensitive circumstances of new hire or retiree
Policy	Uncomplicated Release	DRAFT until Board approved
Project Resolution	Uncomplicated Release	
Property Insurance Renewal	Redacted Release	Depending on content; proprietary information
Quotes Price Comparison Report	Uncomplicated Release	
Resolution - Supplemental Claim Check Runs	Uncomplicated Release	
Salary & Wage Recommendations	Uncomplicated Release	
School Resource Officer (SRO) Agreement	Uncomplicated Release	
Student Handbook and Code of Conduct	Uncomplicated Release	
Vendor Contract	Uncomplicated Release	
Vendor Quote	Uncomplicated Release	
West Lafayette Public Library Board of Trustees Appointment	Uncomplicated Release	
WLCSC Policy Reference Guide	Uncomplicated Release	