

REQUEST FORM FOR OVERNIGHT OR OUT-OF-STATE FIELD TRIPS

This form must be completed by the trip supervisor and returned to the appropriate school administrator at least four weeks in advance of the trip. *NOTE: The Superintendent has the authority to approve trips that occur before the next scheduled School Board meeting.*

All applicable items must be completed before submitting to the appropriate school administrator.

West Lafayette Junior-Senior High School

Destination Louisville, Kentucky

Cumberland Elementary

Destination _____

Happy Hollow Elementary

Destination _____

Date of Request May 23, 2022 Beginning and Ending Dates of Trip June 12-17, 2022

Signature of Supervising Staff Member [Signature] Organization Debate

Administrators' approval [Signature] Date 5/23/22

TRIP INFORMATION

Destination of Trip (be specific) Louisville, Kentucky (Several tournament venues-see attached)

Trip will be (Circle one or both) Overnight Out-of-State

Reason for Trip Competition in the National Debate Tournament

Number of instructional minutes lost 0

Describe the specific educational goal(s) or state standards that this activity will help students attain. This competition will provide students very challenging application of all language arts standards.

For overnight trips: Describe why this activity cannot occur without an overnight stay.

The competition is out of state and over several days.

Method of Transportation: Family vehicles (6)