

REQUEST FORM FOR OVERNIGHT OR OUT-OF-STATE FIELD TRIPS

This form must be completed by the trip supervisor and returned to the appropriate school administrator at least four weeks in advance of the trip. *NOTE: The Superintendent has the authority to approve trips that occur before the next scheduled School Board meeting.*

All applicable items must be completed before submitting to the appropriate school administrator.

West Lafayette Junior-Senior High School

Destination _____

Cumberland Elementary

Destination _____

Happy Hollow Elementary

Destination _____

Date of Request 5/25/22 Beginning and Ending Dates of Trip 6/7 - 6/10/22

Signature of Supervising Staff Member Janae Helleman Organization WLSHS Dance Team

Administrators' approval [Signature] Date 5/26/22

TRIP INFORMATION

Destination of Trip (be specific) Wheaton College - 501 College Ave.
 Trip will be (Circle one or both) Overnight Out-of-State Wheaton, IL 60187

Reason for Trip Attend UDA Camp

Number of instructional minutes lost N/A

Describe the specific educational goal(s) or state standards that this activity will help students attain. Dancers will learn many routines that will be utilized during the 2022-2023 school year. They will also learn skills, tricks, safety measures, etc.

Describe how this activity will help attain school improvement goals. We are constantly looking to improve the dance team and the experience for its team members. This camp will help them gain confidence and learn valuable skills

Describe why this activity cannot occur without interrupting the instructional day. to represent RDP.

N/A

For overnight trips: Describe why this activity cannot occur without an overnight stay. Part of the experience is staying overnight and it is too far away

Method of Transportation: City/Yellow bus Charter bus(es) _____ Driver _____ Charter company _____