

**MINUTES**

**WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION**  
*1130 N. Salisbury Street*  
*West Lafayette, Indiana*

**REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**  
**Monday, November 5, 2018**

**PRESENT:** Mr. Alan R. Karpick; Dr. Karen S. Springer; Mr. Bradley Marley; Mrs. Rachel Witt; Mr. Thomas H. Schott; Mr. Brian J. Bittner Mrs. Melissa Prochnau; Mr. Robert C. Reiling, Jr.; Mr. Ross Sloat; and Dr. Rocky Killion, Superintendent.

President Karpick called the meeting to order at 5:16 P.M.

**I. ROUTINE BUSINESS**

**A. A motion was made to approve the agenda for the Monday October 1, 2018, Regular Meeting of the Board of School Trustees.**

*Motion by: Mrs. Witt*

*Seconded by: Mr. Marley*

*Vote: 7 of 7*

**B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on October 1, 2018.**

*Motion by: Dr. Springer*

*Seconded by: Mrs. Prochnau*

*Vote: 7 of 7*

**II. COMMUNICATION FROM THE AUDIENCE - None**

**III. UNFINISHED BUSINESS – None**

**IV. NEW BUSINESS**

**A. Academic Achievement-Facilities Planning Update**

Dr. Killion provided an update on facilities.

- The ribbon cutting ceremony at WLIS went extremely well. Many thanks were acknowledged to all who made this a reality.
- Happy Hollow is being leased to the City of Lafayette for approximately 2 years; the agreement is still a work in progress.
- Construction at Cumberland Elementary is moving along and a ribbon cutting ceremony is planned when everything is finished.
- A name change, for Cumberland, is in discussion at the present time. The idea is to change the name to West Lafayette Elementary School, providing provide consistency within the district.
- Kitchen bids will be taken for renovations to the Jr/Sr High School Cafeteria remodel.
- Aquatics Center at the Jr/Sr High School is moving forward.
- Controlled projects hearings will be held in December 2018 and January 2019

**B. Insurance Consultant Renewal**

**Recommendation:** Mr. Sloat recommended the Board of School Trustees approve the RE Sutton Consultant agreement. The contract automatically renews on a yearly basis, unless terminated. Discussion ensued.

*A motion was made that the Board of School Trustees to approve the RE Sutton Consultant Agreement.*

*Motion by: Mr. Marley*

*Seconded by: Mr. Bittner*

*Vote: 7 of 7*

**C. Group Insurance Renewal**

**Recommendation:** Mr. Sloat recommended the Board of School Trustees approve the group insurance renewal. Open Enrollment will be held November 6-16, 2018. Coverage is provided on a yearly basis, running from January through December. The corporation is continuing with Anthem Health Insurance, with a 5% increase in rates and Anthem Vision (Eye Med) with no changes in rates. Delta Dental is being discontinued and dental coverage will be through Anthem. The change is due to a significant increase in Delta Dentals rates.

Discussion ensued.

*A motion was made that the Board of School Trustees to approve the Group Insurance Renewal.*

*Motion by: Mr. Marley*

*Seconded by: Mrs. Witt*

*Vote: 7 of 7*

**D. Academic Calendars**

**Recommendation:** Dr. Killion recommended the Board of School Trustees approve the 2020-2021 and the 2021-2022 academic calendars.

Discussion ensued.

*A motion was made that the Board of School Trustees to approve the 2020-2021 and 2021-2022 Academic Calendars.*

*Motion by: Dr. Springer*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**E. Donation to Athletic Department**

**Recommendation:** Dr. Killion recommended the Board of School Trustees accept the donation of a golf cart to the athletic department. Athletic director, Joel Strode, told Dr. Killion that the cart is currently undergoing cosmetic changes from the camo design to scarlet and gray.

*A motion was made that the Board of School Trustees to approve the above listed donation to the athletic department.*

*Motion by: Mr. Marley*

*Seconded by: Mr. Bittner*

*Vote: 7 of 7*

**F. Overnight Field Trip**

**Recommendation:** Mr. Karpick recommended the Board of School Trustees approve the listed field trip. HS Cross Country to IHSAA State Meet, Terre Haute: October 26-27, 2018.

*A motion was made that the Board of School Trustees to approve the above listed Field Trip.*

*Motion by: Dr. Springer*

*Seconded by: Mrs. Witt*

*Vote: 7 of 7*

**G. Personnel Report**

**Recommendation:** Dr. Killion recommended that the Board of School Trustees approve all information contained in the report.

*A motion was made that the Board of School Trustees approve the administrative requests and names reflected in the Personnel Report.*

*Motion by: Mrs. Prochnau*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**H. Accounts Payable Vouchers**

**Recommendation:** Mr. Sloat recommended that the Board approve the audited claims in the report. The total claims paid \$6,647,294.79.  
Discussion ensued.

*A motion was made that the Board of School Trustees to approve the audited vouchers as presented.*

*Motion by: Mr. Schott*

*Seconded by: Mrs. Prochnau*

*Vote: 7 of 7*

**V. INFORMATION TO THE BOARD – none**

**VI. BOARD AND SUPERINTENDENT REPORTS**

WLSEF– Melissa Prochnau reported the WLSEF is working on the annual campaign mailer and the winter newsletter.

Parks & Rec – Karen Springer reported a community information session met on October 27, 2018 at University Farms to share ideas for improvements to a drainage space. The skating rink, located at Tapawingo Park, will be ready to open for ice skating after Thanksgiving if the weather cooperates. The ice rink is now hiring.

Superintendent – Rocky Killion reported Teacher Discussion met, topics included Title 1, special education resources, construction updates, business office, DOE Accountability, and preliminary ADM count

President – Alan Karpick reported Wall of Pride is now accepting the next class of nominees. Visit the Foundation website to submit nominees.

**VII. COMMUNICATION FROM THE AUDIENCE – None**

**VIII. FUTURE MEETINGS**

Thanksgiving Break: Wednesday, November 21<sup>st</sup> – Friday, November 23<sup>rd</sup>, 2018

Regular Board Meeting: Monday, December 3, 2018, 6:30 P.M.

**IX. ADJOURNMENT** – The meeting was adjourned at 5:34 P.M.

*Motion by: Mrs. Witt*

*Seconded by: Dr. Springer*

*Vote: 7 of 7*

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President

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Secretary

# PERSONNEL REPORT

## Monday, November 5, 2018

*It is recommended that the Board of School Trustees approve the Personnel Report as presented.  
Salary to be determined upon verification of degree, training, and experience.*

### I. ADMINISTRATIVE RECOMMENDATIONS

- A. Recommendation for professional development for Tracey Holdman. The conference will enable her to become a trainer for our staff in Therapeutic Crisis Intervention. (see enclosure)
  
- B. Recommendation to increase in Substitute Teacher Pay - Effective November 6, 2018  
Sub Daily Pay: \$90/day (from \$72/day)  
Sub Daily Pay: \$110/day (for retired WLCSC teachers)
  
- C. Recommendation of the Employment of 3 permanent substitute teachers (one for each building) – Effective November 6, 2018  
Permanent Sub Pay: \$100/day  
Permanent Sub Pay: \$125/day (for retired WLCSC teachers)
  
- D. Recommendation to amend the School Board policy regarding substitutes:  
Substitute teachers must possess a valid Indiana substitute teacher permit obtained through the Indiana Department of Education (IDOE) with a copy kept on file in the Office of the Superintendent or hold a valid Indiana professional, provisional, limited, or an equivalent license issued by the IDOE, a copy of which shall be kept on file in the Office of the Superintendent. *In an emergency situation, the Superintendent authorizes Building Principals to utilize staff members and/or parent volunteers without requiring a substitute teacher permit.*

### II. CERTIFIED STAFF

#### A. Employment:

- 1. **Dale, Hilary: Kindergarten Teacher at Cumberland Elem. School;** effective Oct 24, 2018  
(Replacement: Hope Knecht)

#### B. Leave of Absence:

- 1. **Falk, Laura: 6<sup>th</sup> Grade Teacher – WLIS;** effective October 30, 2018 – January 25, 2019
- 2. **Sandberg, Rachael: English Teacher - Jr/Sr High School;** effective January 1, 2019  
(2<sup>nd</sup> semester of 2018-19 year)

#### C. Resignation:

- 1. **Woodhead, Katharine: Sped. Education Teacher – Cumberland;** effective November 2, 2018

### III. CLASSIFIED STAFF

#### A. Employment:

1. **Anand, Kaliswari: Food Service Worker - WLIS;** effective Oct 12, 2018  
(New part-time position)
2. **Chandler, Beth: Media Center Asst at Cumberland Elem. School;** effective Oct 26, 2018  
(Replacement: Hanae Sakata)
3. **Morris, Jamie: Spec. Ed. Paraprofessional – Cumberland Elem. School;** effective Oct. 29, 2018  
(Replacement: Abby Woodhead)

#### B. Change:

1. **Anand, Kaliswari: (increased hours) Food Service Worker;** effective Nov. 5, 2018
2. **Hayden, Mary: (increased hours) Food Service Worker;** effective Nov. 5, 2018
3. **Smith, June: (increased hours) Food Service Worker;** effective Nov. 5, 2018

#### C. Resignation:

1. **Barnswell, Ann: Food Service Worker – WLIS;** effective Nov. 2, 2018
2. **Sakata, Hanae: Library Assistant at Cumberland Elem. School;** effective Oct 26, 2018

### IV. ATHLETICS

#### Employment:

Trev Parker	8th Boys Basketball	Head IV 3	Oct 13, 18 - Jan 10, 19
Charlie Nycz	8th Boys Basketball	Assistant V 0	Oct 13, 18 - Jan 10, 19
Lane Zink	7th Boys Basketball	Assistant V 3	Oct 13, 18 - Jan 10, 19
Julianne Heyde	HS Girls Swimming	Assistant IV 2	Oct 20, 18 - Feb 7, 19
John Clark	HS Girls Basketball	Assistant II-B 9+	Oct 20, 18 - Feb 28, 19
Eric Adams	HS Wrestling	Assistant Vol 0	Oct 27, 18 - Jan 27, 19
Koby Reyes	HS Wrestling	Assistant Vol 0	Oct 27, 18 - Jan 27, 19
Dan Dawson	HS Boys Basketball	Assistant Vol 9+	Nov 3, 18 - Mar 21, 19
Adam Miller	HS Boys Basketball	Assistant II-B 3	Nov 3, 18 - Mar 21, 19
Katherine Marcussen	HS Boys Swimming	Assistant IV 2	Nov 3, 18 - Feb 21, 19
Patience Smith	HS Boys Swimming	Assistant IV 4	Nov 3, 18 - Feb 21, 19
Dean Fredette	HS Boys Swimming	Assistant Vol 0	Nov 3, 18 - Feb 21, 19
Karina Frankel	7th Girls Basketball	Assistant V 1	Dec 8, 18 - Mar 7, 19
Annie Dooley	HS Softball	Assistant IV 3	Mar 2, 19 - Jun 6, 19
Luke Kizer	HS Boys Basketball	Assistant Vol 0	Nov 3, 18 - Mar 21, 19

#### Reclassification:

Brad Thompson      Video/TEC      Head IV 9+      Jun 27, 18 - Jun 26, 19  
\*\*\*changing from 50% to 100%

Rebecca Gwin      HS Girls Basketball      Assistant II-B T      Oct 20, 18 - Feb 28, 19  
\*\*\*changing from 75% to 100%