

MINUTES

**WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION**  
*1130 N. Salisbury Street*  
*West Lafayette, Indiana*

**REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**  
**Monday August 7, 2017**

**PRESENT:** Mr. Alan R. Karpick; Mr. Thomas H. Schott; Mr. Brain J. Bittner, Mrs. Rachel Witt; Mrs. Melissa Prochnau; Mr. Ross Sloat; Mr. Robert C. Reiling, Jr.; and Dr. Rocky Killion Superintendent.

**EXCUSED:** Dr. Karen Springer

President Karpick called the meeting to order at 6:30 P.M.

**I. ROUTINE BUSINESS**

**A. A motion was made to approve the agenda for the Monday August 7, 2017, Regular Meeting of the Board of School Trustees.**

*Motion by: Mr. Marley*

*Seconded by: Mrs. Witt*

*Vote: 6 of 6*

**B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on June 5, 2017.**

*Motion by: Mr. Bitter*

*Seconded by: Mrs. Prochnau*

*Vote: 6 of 6*

**II. COMMUNICATION FROM THE AUDIENCE**

Amy Austin of 3056 Hamilton Street - Criminal Background Checks for volunteers. Concerns regarding the following; affordability, immigrant volunteers, Safe Hiring checking credit history, and privacy.

**III. UNFINISHED BUSINESS – None**

**IV. NEW BUSINESS**

**CONSENT AGENDA**

1. Title 1 Reauthorization
2. Ad Tech Agreement
3. School Board Policy – 2<sup>nd</sup> Reading (3000s, 4000s)
4. AM Happy Hollow Bus Route
5. Acceptance of Common School Fund
6. Personnel Report
7. Accounts Payable

*A motion was made to approve the Consent Agenda for the Monday, August 7, 2017, Regular Meeting of the Board of School Trustees.*

*Motion by: Mrs. Witt*

*Seconded by: Mr. Schott*

*Vote: 6 of 6*

## **REGULAR AGENDA**

### **A. Academic Achievement – Staff Recognition**

Mr. Karpick recognized the following 2017 retirees for their service to the West Lafayette Community School Corporation.

Kathryn Feldman – Teacher at Jr./Sr. High School, served 40 years with WLCSC  
Randy Leazenby – Teacher at Happy Hollow Elem., served 33 years with WLCSC  
Anitra Potts – Teacher at Cumberland Elem., served 33 years with WLCSC

The following legislator was also present and presented awards to each of the retirees for their years of service to the West Lafayette Community School Corporation.

Representative Sheila Klinker

### **B. State of the Schools Address**

Dr. Killion, Superintendent of Schools reported the following:

- Community support for the May 2017 referendum set a state record of 94.28%, humbled by the community support and thankful to all those who volunteered.
- Niche.com reported WLCSC as 2018 Best School District in Indiana and 2018 Best Teachers in Indiana
- SAT scores are the highest in the state
- 100% graduation for 2016
- Award winning Music & Art programs
- Award winning Athletic programs
- We are growing; increase of 400 students over the last 10 years

Mrs. Kim Bowers, Principal Cumberland Elementary reported the following:

- Strengthening our creativity by: Makerspace, Living Schoolyards, Playing with Fairy Tales, Cross-age learning, Recycled Learning, Cumberland in Space.
- Strengthening our partnerships by: Read to Succeed, Big Brothers Big Sisters, Gearing Up for Success, Therapy dog, Buddy Benches, Purdue Students.
- Strengthening our team by: Professional development of diversity, poverty, STEM; Improvement teams.
- Jovan Rayl provided a construction update: Construction to begin September 2017, finish construction July 2019, and entire school open for the 2019/2020 school year.

Mr. Jim Tyner, Food Service Department reported the following:

- Training will be provided to the new kitchen supervisor
- Update to food nutrition will be implemented according to the USDA and Indiana Dept. of Ed.
- Paid lunches will have an increase

Mrs. Margaret Psarros, Principal Happy Hollow Elementary reported the following:

- Outdoor learning continues to be successful.
- Living history day includes all grades, a very popular event.
- Musicals continue to grow our students.
- 5<sup>th</sup> Grade Camp is a great bonding experience for the students.
- Track & Field Day is a great day to get students outside and active.

- Academic competitions have been top performing.
- Hawk Newsletter continues to be funded through grants.
- Data meetings for teachers provide opportunity share ideas.
- Jovan Rayl provided a construction update: construction is on schedule, finish October 2018, Teachers can move in over Winter Break 2018 and classes to begin January 2019.

Mr. Brandon Hamilton, Technology Director reported the following:

- Over the summer outdated cameras were replaced at the Jr. Sr. High School.
- Swipe cards will be implemented for 7<sup>th</sup>-12<sup>th</sup> grade students.
- Applitrack will provide applicants a web-based opportunity to apply online.
- SafeSchools will unify and manage staff trainings.
- Tech Dept. will continue to help improve processes.

Mr. Ron Shriner, Principal Jr. Sr. High reported the following:

- School safety; swipe cards for the students can be utilized for door entry but also future use in health center, lunch purchase, and media center.
- Valedictorian designation; different methods to determine designation will be reviewed for next year's graduation ceremony.
- Faculty Mentoring program began last year and it has been successful. Thank you to co-chairs Carol Letcher & Aaron Smith.
- Jovon Rayl provided a construction update: Finishing design development, CMC will determine where to break into two projects, plans will go to bid, construction to begin March 2018, Finished construction July 2020, entire school open for 2020/2021 school year.

Mr. Mike Pedley/Mrs. Lindsay Walls, West Lafayette Schools Education Foundation reported the following:

- Alumni Association includes: Wall of Pride, Biannual Newsletter, Homecoming Tailgate
- Other items include: Scholarships, Westside Story Annual Fundraiser Dinner, Teacher Grants, Backpack Program funding, Annual Campaign, Facilities Campaign/Feasibility Study.
- Annual Campaign has grown; 2015 \$18,839 to 2017 \$40,228.
- A digital Annual Newsletter has been developed for the WLCSC

Mr. Ross Sloat, Interim Assistant Superintendent/CFO reported the following:

- Bonding was completed in July 2017 to fund new elementary school, improvements to Cumberland, and initial Jr. Sr. High School improvements.
- Additional bonding will be required in 2018 to complete the proposed improvements at the Jr. Sr. High School and the Early Childhood/Kindergarten Center.
- Referendum Fund was renewed at .3700 through 2024. This funding will support art, music, P.E., and extra-curricular programs, along with increased staffing. 80% of the budget supports these programs.
- State Tuition Funding support projections increased per student by \$206 per student for the 2017-2018 school year. If enrollment for 17-18 would remain flat there would be a \$465,972 increase in revenue compared to 16-17.

Dr. Killion concluded the address with the following considerations: State and Federal mandates, collaborative partnerships, student demographics, rising enrollment, faculty and staff, facilities- additional bonds, strategic planning.

**Recommendation:** Dr. Killion recommended the School Board of Trustees approve the following:

- a. Construction Manager Constructor (CMC) to be Kettlehut Construction Inc. of Lafayette Indiana
- b. Appletrack a web-based applicant management platform
- c. 2017-2018 Lunch Price: Cumberland Elem. Paid lunch \$2.45, Happy Hollow Elem. Paid lunch \$2.85, Jr. Sr. High School Paid lunch \$2.85.

- d. SafeSchools – a web-based safety training courses for staff
- e. Security Cards Software for Jr. Sr. High School
- f. Annual WLCSC Newsletter
- g. 2018 Series Bonding Process for 2018/2019 Construction Projects

*A motion was made that the Board of School Trustees approve the above items a-g.*

*Motion by: Mrs. Witt*

*Seconded by: Mr. Schott*

*Vote: 6 of 6*

**V. INFORMATION TO THE BOARD – None**

**VI. BOARD AND SUPERINTENDENT REPORTS - None**

**VII. COMMUNICATION FROM THE AUDIENCE – None**

**VIII. FUTURE MEETINGS**

- Wed. Aug. 9<sup>th</sup>, Welcome Back Ceremony, H.S. Auditorium, 8:30 AM
- Thurs. Aug. 10<sup>th</sup>, School Year Begins
- Wed. Aug. 23<sup>rd</sup>, Budget Workshop, Central Office, 6:30 PM
- Thurs. Aug. 24<sup>th</sup>, Teacher Discussion, Central Office, 4:00 PM
- Tues. Sept. 5<sup>th</sup>, Regular Board Meeting, 7:00 PM

**IX. ADJOURNMENT – The meeting was adjourned at 8:01 P.M.**

**PERSONNEL REPORT**

**I. ADMINISTRATIVE RECOMMENDATIONS**

**II. CLASSIFIED STAFF**

**A. Employment:**

1. **Alford, Tamara: Paraprofessional – Happy Hollow Elem;** effective Aug. 10, 2017  
*(Replacement for Heidi Myers)*
2. **Balaz, Jeannette: Part Time Nurse – Happy Hollow Elem;** effective Aug 1, 2017  
*(Replacement for Chris Anderson)*
3. **Criss, Andrea: Paraprofessional – Happy Hollow Elem;** effective Aug. 10, 2017  
*(Replacement for Teresa Lappin)*
4. **Gray, Brenda: Food Service – Jr. Sr. High School;** effective Aug. 9, 2017  
*(Replacement for Sarah Byroad)*
5. **Hayden Mary: Food Service – Jr. Sr. High School;** effective Aug. 8, 2017  
*(Replacement for Lupita Enriquez)*

6. **Laws, Konnie: Human Resource Payroll Specialist;** effective June 30, 2017  
*(Replacement for Stephanie Saylor)*
7. **Lee, Ji Youn: Lunchroom Supervisor – Cumberland Elem.;** effective Aug. 10, 2017
8. **Noe, Mathew: Asst. Cook Food Service – Jr. Sr. High School;** effective Aug. 8, 2017  
*(Replacement Seth Bouty)*
9. **Rodriguez, Krista: Paraprofessional – Happy Hollow Elem;** effective Aug. 10, 2017  
*(Replacement for Dan Dawson)*
10. **Sakata, Hanae: Media Center Assistant – Cumberland Elem.;** effective Aug 10, 2017
11. **Thompson, Megan: Principal Secretary;** effective July 24, 2017  
*(Replacement for Devon Roberts)*

**B. Change:**

1. **Dawson, Dan: Paraprofessional – Jr. Sr. High School;** effective Aug. 10, 2017
2. **Haymond, Robin: Special Ed. Paraprofessional;** effective Aug. 9, 2017
3. **Hedgcough, Eleesha: Paraprofessional – Jr. Sr. High School;** effective Aug. 10, 2017

**C. Resignations:**

1. **Bonty, Seth: Food Service – Jr. Sr. High School;** effective June 18, 2017
2. **Dietrich, Aubrey: Playground Aide – Cumberland Elem;** effective August 9, 2017
3. **Enriquez, Lupita: Food Service – Jr. Sr. High School;** effective June 2, 2017
4. **Ghiselli, Carol: Paraprofessional – Cumberland Elem;** effective August 9, 2017
5. **Lappin, Teresa: Paraprofessional – Happy Hollow Elem;** effective May 24, 2017
6. **Levy, Heather: Paraprofessional – Jr. Sr. High School;** effective June 5, 2017
7. **Saylor, Stephanie: Payroll/Benefits;** effective June 29, 2017

**III. CERTIFIED STAFF**

**A. Employment:**

1. **Avery, Jennifer: English Teacher/Media – Jr. Sr. High School;** effective August 9, 2017
2. **Balensiefer, Barbara: Special Education Teacher – Happy Hollow Elem. School;** effect. Aug. 9, 2017  
*(Replacement for Robin Haymond)*
3. **Cuttell, Amanda: Kindergarten Teacher-AM – Cumberland Elem;** effective August 9, 2017
4. **Hanna, Clay Mathew: Social Studies Teacher – Jr. Sr. High School;** effective August 9, 2017  
*(Replacement for James Calabro)*
5. **Helgerman, Paul: Music Teacher – Happy Hollow Elem. School;** effective August 9, 2017  
*(Replacement for Randy Leazenby)*

6. **Hubbard, Megan: Health/P.E. Teacher – Jr. Sr. High School;** effective Aug. 9, 2017  
*(Replacement for Kathy Feldman)*
7. **Nizich, Joseph: Choral Music Teacher – Jr. Sr. High School;** effective Aug 9, 2017  
*(Replacement for Ben Waltz)*
8. **Pritchett, Kory: Math Teacher – Jr. Sr. High School;** effective Aug. 9, 2017  
*(Replacement for Christy Hupfer)*
9. **Shoaf, Deb: Sub 4<sup>th</sup> Grade Teacher - Happy Hollow Elem;** effective Aug. 9 – Sept. 1, 2017
10. **Smith, Alyssia: 6<sup>th</sup> Grade Teacher – Happy Hollow Elem. School;** effective August 9, 2017  
*(Replacement for Rachel Kuhn)*
11. **Song, Caitlin: 4<sup>th</sup> Grade Teacher – Happy Hollow Elem. School;** effective August 9, 2017  
*(Replacement for Angela Herold)*
12. **Theaderman, Jessica: School Counselor – Jr. Sr. High School;** effective August 2, 2017  
*(Replacement for Kirstie McClamroch)*
13. **Ulrich, Eric: Director of Student Activities – Jr. Sr. High School;** effective July 31, 2017
14. **Wood, Jennifer: 3<sup>rd</sup> Grade Teacher – Cumberland Elem;** effective Aug. 9, 2017  
*(Replacement for Al Enlow)*

**B. Change:**

1. **Anderson, Gina: 6<sup>th</sup> Grade Teacher – Happy Hollow Elem;** effective August 9, 2017
2. **Enlow, Al: Kindergarten Teacher – Cumberland Elem;** effective August 9, 2017  
*(Replacement Dacia Mumford)*
3. **Falk, Laura – 6<sup>th</sup> Grade Teacher – Happy Hollow Elem;** effective August 9, 2017
4. **Harmon, Lucas: 5<sup>th</sup> Grade Teacher – Happy Hollow Elem.;** effective August 9, 2017
5. **Johnson, Shelby: Spec. Ed. Teacher & Coordinator – Jr. Sr. High School;** effective August 9, 2017
6. **Leazenby, Randy: Part Time Music Teacher – Happy Hollow Elem;** effective August 9, 2017
7. **Mumford, Dacia: PM Kindergarten Teacher – Cumberland Elem;** effective August 9, 2017
8. **Power, Kim: 5<sup>th</sup> Grade Teacher – Happy Hollow Elem;** effective August 9, 2017

**D. Leave:**

1. **Hembrough, Katy: English Teacher – Jr. Sr. High School;** Leave through December 2016

**E. Resignations:**

- 1. Calabro, James: Social Studies Teacher – Jr. Sr. High School; effective July 24, 2017**
- 2. Gorden, Jack (Trey): English Teacher – Jr. Sr. High School; effective May 24, 2017**
- 3. Hupfer, Christy: Math Teacher – Jr. Sr. High School; effective June 28, 2017**
- 4. Potts, Anitra: Reading Specialist – Cumberland Elem; effective May 24, 2017**

**IV. COACHING STAFF**

<b>David Curl</b>	<b>7th Football</b>	<b>Assistant</b>	<b>V</b>	<b>0</b>	<b>Aug 6, 17 - Oct 20, 17</b>
<b>Brad Alge</b>	<b>8th Football</b>	<b>Head</b>	<b>IV</b>	<b>4</b>	<b>Aug 6, 17 - Oct 20, 17</b>
<b>Spencer Coverdale</b>	<b>HS Girls Golf</b>	<b>Assistant</b>	<b>Vol</b>	<b>n/a</b>	<b>Jul 27, 17 - Sep 29, 17</b>