

MINUTES

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
1130 N. Salisbury Street
West Lafayette, Indiana

MEETING OF THE BOARD OF SCHOOL TRUSTEES
Monday January 11, 2016

PRESENT: Mr. Alan R. Karpick; Dr. Karen S. Springer; Mr. Bradley Marley; Mr. Thomas H. Schott; Mr. Brain J. Bittner, Mrs. Rachel Witt; Mr. Robert C. Reiling, Jr.; and Dr. Rocky Killion Superintendent.

EXCUSED: Mr. Douglas Masson

President Karpick called the meeting to order at 7:30 P.M.

I. ROUTINE BUSINESS

A. A motion was made to approve the agenda for the Monday January 11, 2016, Regular Meeting of the Board of School Trustees.

Motion by: Mrs. Witt

Seconded by: Mr. Schott

Vote: 6 of 6

B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on December 9, 2015.

Motion by: Dr. Springer

Seconded by: Mr. Marley

Vote: 6 of 6

II. COMMUNICATION FROM THE AUDIENCE - None

III. UNFINISHED BUSINESS – None

IV. NEW BUSINESS

A. Academic Achievement – Graduation Rate/School Grades

Dr. Killion reported rates are not available. State Board is considering a revision on Jan. 19th. More information will be provided at the Feb. 1st Regular Board meeting.

B. WLSEF Presentation

Michael Pedley, President, presented a quarterly update on the West Lafayette Schools Education Foundation. 2016 Initiatives include:

- Plan to strengthen Annual Campaign
- New funding sources; identifying new donors.
- Alumni Outreach
- Communications with our schools

General Update:

- New Accounting reports have been developed; redesigned account organization. Created an endowment. Updated investment policy.
- New Database has been purchased to help reach a goal to increase donors over the next 3 years.
- Annual Campaign 2015 has reached \$7,056 thus far.
- Backpack program has an account of over \$25,000
- Teacher Grants 2015 funded 10 grants in partial or full at a total of \$7,000.
- Westside Story will be held April 1st this year at the Lafayette Country Club.

C. Board Policy/Organizational Meeting Revision – 2nd Reading

Recommendation: Dr. Killion presented the 2nd reading to policy bylaw 0150 regarding the

organizational meeting. Indiana Code requires an organizational meeting to be held within the first 15 days of January.

A motion was made that the Board of School Trustees approve the revision to Policy 0150 Organizational Meeting.

Motion by: Dr. Springer

Seconded by: Mr. Schott

Vote: 6 of 6

D. Resolutions

Recommendation: Mr. Sloat recommended that the Board of School Trustees approve the treasurer's request for resolutions involving timely payment of bills and balancing of funds within budget classifications.

A motion was made that the Board of School Trustees approve a resolution to maintain balance within funds and a resolution for additional check runs as needed between Board meetings.

Motion by: Mr. Bittner

Seconded by: Mrs. Witt

Vote: 6 of 6

E. Facilities Planning

Recommendation: Dr. Killion recommended the Board of Trustees approve the KJG agreement. The agreement is part of the preparation for the Facility Planning Community Forums in spring which will include preliminary schematic designs of proposed projects. Both KJG and Schimdt Associates will be working together to provide the designs.

A motion was made that the Board of School Trustees to approve the KJG Architecture agreement.

Motion by: Mr. Marley

Seconded by: Mr. Bittner

Vote: 6 of 6

F. Property/Casualty Insurance Renewal

Recommendation: Dr. Killion recommended the Board of Trustees approve the Property/Casualty Insurance prepared by the Henriott Group. Rates had a slight increase.

A motion was made that the Board of School Trustees approve the Property/Casualty Insurance renewal..

Motion by: Mr. Bittner

Seconded by: Mr. Schott

Vote: 6 of 6

G. Materiality Threshold

Dr. Killion presented the first reading of the Threshold for Material Loss, Shortage or Theft of School Funds or Property policy. The State Board of Accounts has requested this new directive for a policy. Our corporation threshold is set at \$10,000.

Discussion Ensued.

L. Overnight/Out of State Fieldtrips

Recommendation: Mr. Karpick recommended that the Board of School Trustees approve the following field trip for the Jr./Sr. High School.

- H.S. Varsity Wrestling to Ft. Wayne for Team State Championship Jan 1-2, 2016

A motion was made that the Board of School Trustees approve the two field trips for the West Lafayette Jr./Sr. High School as presented.

Motion by: Mrs. Witt

Seconded by: Dr. Springer

Vote: 6 of 6

A. Personnel Report

Recommendation: Dr. Killion recommended that the Board of School Trustees approve all information contained in the report.

A motion was made that the Board of School Trustees approve the administrative requests and names reflected in the Personnel Report.

Motion by: Dr. Springer

Seconded by: Mr. Schott

Vote: 6 of 6

B. Accounts Payable Vouchers

Recommendation: Mr. Sloat recommended that the Board approve the audited claims in the report. The total claims paid: \$2,195,892.46.

A motion was made that the Board of School Trustees approve the audited vouchers as presented.

Motion by: Mr. Bittner

Seconded by: Mr. Marley

Vote: 6 of 6

V. INFORMATION TO THE BOARD – Mr. Karpick reported Maggie Samudio’s class has proposed the fire fly become the state insect. Letters have been mailed to several representatives and the class is asking for our support in their effort. The students have had impressive involvement.

VI. BOARD AND SUPERINTENDENT REPORTS - Zone

VII. COMMUNICATION FROM THE AUDIENCE

Zachary Baiel addressed the Board. To expand interest and proactive transparency, he expressed that the Board provide agenda items in advance to the meeting and record the meetings for the public. In addition, provide renderings prior to the upcoming Community Forums.

VIII. FUTURE MEETINGS

-Thur., Jan. 21, 4:00 P.M. WLEA Discussion

-Mon. Feb 1, 6:30 P.M., Regular Board Meeting, Floyd Admin. Center

IX. ADJOURNMENT – The meeting was adjourned at 6:57 P.M.

MINUTES

**Organizational Meeting of the Board of School Trustees
Floyd Administration Center
1130 N. Salisbury Street
West Lafayette, Indiana**

Monday, January 11, 2016

PRESENT: Mr. Alan R. Karpick; Mrs. Karen S. Springer, Mr. Brad W. Marley; Mr. Brian J. Bittner; Mr. Tom Schott; Mrs. Rachel D. Witt; Dr. Rocky D. Killion, Superintendent; Mr. Ross Sloat; Mr. Bob Reiling, Attorney

ABSENT: Mr. Douglas Masson

President Karpick called the meeting to order at 6:57 P.M.

I. ROUTINE BUSINESS

A. Approval of Agenda

The agenda for the January 11, 2016, Organizational Meeting of the Board of School Trustees was approved as prepared.

Motion by: Mr. Marley

Seconded by: Mr. Schott

Vote: 6 of 6

II. NEW BUSINESS

A. Election of Officers

Mrs. Springer had polled all seven Board members. The majority opinion was in favor of maintaining the current slate of officers to continue in their respective positions until December 31, 2016.

Board President

A motion was put before the Board to place the name of Alan R. Karpick in nomination to continue as President of the Board of School Trustees.

Motion by: Mr. Bittner

Seconded by: Mr. Marley

Vote: 6 of 6

Board Vice President

A motion was put before the Board to place the name of Karen S. Springer in nomination to continue as Vice President of the Board of School Trustees.

Motion by: Mrs. Witt

Seconded by: Mr. Marley

Vote: 6 of 6

Board Secretary

A motion was put before the Board to place the name of Bradley W. Marley in nomination to continue as Secretary of the Board of School Trustees.

Motion by: Mr. Bittner

Seconded by: Mr. Schott

Vote: 6 of 6

B. Bonded Positions for 2016

The following annual corporation bonded positions were considered.

- Business Consultant – Ross Sloat (\$100,000)
- Business Consultant – David Stowers (\$100,000)
- Deputy Treasurer – Janelle Wade (\$100,000)

- Extra –Curricular Accounts Treasurer – Patti Baugues (\$25,000)

Appointment Positions for 2015

- School Corporation Physician - Chester Ho, M.D.
- School Corporation Attorney - Robert C. Reiling, Jr., Kevin Riley

A motion was made to approve the above positions as presented.

Motion by: Dr. Springer Seconded by: Mr. Schott Vote: 6 of 6

III. OTHER BUSINESS

A. Resolution to Re-Adopt Current Board Bylaws and Policies

A motion was made that the Board of School Trustees re-adopt the current Board Bylaws and Policies for the year 2016-2017 with the understanding that the documents may be adjusted or changed at the Board’s discretion.

Motion by: Mrs. Witt Seconded by: Mr. Bittner Vote: 6 of 6

B. Approval of School Board Meeting Dates (1st Monday of each month)

Motion by: Dr. Springer Seconded by: Mr. Marley Vote: 6 of 6

B. Board Compensation – Per Indiana Code 20-26-4-7

Annual salary of \$2,000 per Board member and the additional rate of \$100.00 per meeting night rather than per meeting. Therefore, if multiple meetings are held on the same date, the compensation would remain at \$100.00 for the evening.

A motion was made that members of the Board of School Trustees be compensated for board meeting attendance at the rate of \$100.00 per meeting date in addition to an annual salary of \$2,000.

Motion by: Mr. Marley Seconded by: Mr. Schott Vote: 6 of 6

V. ADJOURNMENT - The meeting was adjourned at 7:03 P.M.

**WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
MINUTES**

**Annual Meeting of the Board of Finance
Wednesday, January 11, 2016 – Floyd Administration Center
Immediately Following the Organizational Meeting**

PRESENT: Mr. Alan R. Karpick; Mrs. Karen S. Springer; Mr. Brad W. Marley; Mr. Brian J. Bittner; Mr. Thomas H. Schott; Mrs. Rachel Witt; Dr. Rocky D. Killion, Superintendent; Mr. Ross L. Sloat; and Mr. Bob Reiling, Attorney

ABSENT: Mr. Douglas Masson

Mr. Schott called the meeting to order at 7:04 P.M.

I. ROUTINE BUSINESS

A. Approval of the Agenda for the January 11, 2016, Annual Board of Finance Meeting.

Motion by: Mr. Karpick Seconded by: Mr. Marley Vote: 6 of 6

B. Approval of the Minutes of the January 14, 2015, Annual Meeting of the Board of Finance.

Motion by: Mrs. Springer Seconded by: Mr. Marley Vote: 6 of 6

II. SELECTION OF OFFICERS

Mr. Schott had polled all six Board members. The majority opinion was in favor of maintaining the current slate of officers to continue in their respective positions until December 31, 2016.

A motion was made that the Board of School Trustees appoint Mr. Schott to serve as President of the Board of Finance and Mrs. Witt as Secretary.

Motion by: Mr. Karpick Seconded by: Mr. Bittner Vote: 6 of 6

III. INVESTING OFFICER'S REPORT

Mr. Sloat explained that the Board of Finance is a requirement of Indiana Code to receive the investing officer's report on earnings of the past year. A meeting is to be held annually after the first Monday or before the last day of January.

Recommendation: It was recommended that the Board of School Trustees approve the Investing Officer's Report.

Mr. Sloat noted that total interest earned for 2015 was \$39, 497.23. Interest earned is up primarily due to the CD investments.

The checking account earning rate at Huntington Bank is .15% with all fees waived. The money market account earns .20% with no fees. Beginning in November, Huntington Bank changed the account structure with a lower interest and introduced a fee structure. Fee structure includes incentive to use credit card for vendor payments rather than checks. Fees are a concern and we will continue to learn how to reduce fees and increase earnings.

With the assistance of Umbaugh Financial Investment Services, bids are taken from different competing banks. Funds are then transferred from the new Huntington Bank Depository Account to buy Certificates of Deposit. Positive year for Certificate of Deposits.

A motion was made to accept the 2015 Investing Officer's Report as presented.

Motion by: Mrs. Springer Seconded by: Mr. Marley Vote: 6 of 6

IV. ADJOURNMENT - The meeting adjourned at 7:31 P.M.