

MINUTES

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
1130 N. Salisbury Street
West Lafayette, Indiana

MEETING OF THE BOARD OF SCHOOL TRUSTEES
Wednesday, May 13, 2015

PRESENT: Mr. Alan R. Karpick; Mrs. Karen S. Springer; Mr. Brad W. Marley, Mr. Brain J. Bittner; Mr. Thomas H. Schott; Mrs. Dianne Sautter, Mrs. Rachel Witt; Mr. Ross L. Sloat; Mr. Robert C. Reiling, Jr.; and Dr. Rocky Killion, Superintendent.

President Karpick called the meeting to order at 6:35 P.M.

I. ROUTINE BUSINESS

- A. A motion was made to approve the agenda for the Wednesday, May 13, 2015, Regular Meeting of the Board of School Trustees.**

Motion by: Mr. Marley *Seconded by: Mr. Schott* *Vote: 7 of 7*

- B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on April 8, 2015.**

Motion by: Mrs. Sautter *Seconded by: Mrs. Springer* *Vote: 7 of 7*

II. COMMUNICATION FROM THE AUDIENCE

Mr. John Blignaut addressed the board.

III. UNFINISHED BUSINESS – None

IV. NEW BUSINESS

- A. Academic Achievement – IDOE Four Star Designation**

Dr. Killion presented an oral report. Congratulations to all schools in our corporation for receiving four stars. Also, congratulations to the Jr./Sr. High School for receiving a Gold Medal Rating from the U.S. News & World Report.

- B. Public Relations Committee Concept**

Recommendation: Dr. Killion recommended the Board of Trustees approve the creation of a Public Relations Committee composed of Staff, School Board, Administrators, and Community members with public relations skills to disseminate information to all WLCSC stakeholders. Dr. Killion would guide this committee. It is hoped this committee would start this fall with communicating facility information. Central Office does not have Communication Personnel and this committee would address that need. Discussion ensued.

A motion was made that the Board of School Trustees approve the general concept of a corporation wide Public Relations Committee.

Motion: Mr. Marley *Seconded by: Mr. Bittner* *Vote: 7 of 7*

- C. Personnel Update**

Dr. Killion recommended to the Board of Trustees that the IT/Curriculum Position be put on hold. The most critical need is to replace the Business Manager and Curriculum Secretary positions because both are retiring June 30, 2015.

D. Cumberland Handbook Updates

Recommendation: Dr. Killion recommended the Board of Trustees approve the Cumberland School Handbook updates for the 2015-2016 school year.

A motion was made that the Board of School Trustees approve the Cumberland School Handbook Updates for the 2015-2016 school year.

Motion by: Mrs. Witt

Seconded by: Mr. Marley

Vote: 7 of 7

E. Glass Resolution

Recommendation: Dr. Killion recommended the Board of Trustees approve the annual GLASS Joint Services Agreement and the Authorization to Sign Agreement for Alternative Services and Private Residential School Placements form. There were very minor changes to the Joint Services Agreement.

A motion was made that the Board of School Trustees approve the annual GLASS Joint Services Agreement and the Authorization to Sign Agreement for Alternative Services and Private Residential School Placement form.

Motion by: Mrs. Sautter

Seconded by: Mrs. Springer

Vote: 7 of 7

F. Common School Fund Acceptance Award

Recommendation: Dr. Killion recommended the Board of Trustees accept the amount of \$143,000.00 from the IDOE Common School Fund loan. Payback is three to five years at an interest rate of about 1%. This loan will save CPF funds.

A motion was made that the Board of School Trustees accept the Common School Fund loan in the amount of \$143,000.00.

Motion by: Mr. Bittner

Seconded by: Mrs. Witt

Vote: 7 of 7

G. City Bus Agreement

Recommendation: Mr. Sloat recommended the Board of Trustees approve the City Bus contract renewal. This contract is for three years. Included for 2015-2016 is one additional City Bus at the Jr/Sr High School for the p.m. route that replaces one yellow bus. The contract calls for modest increases each year.

A motion was made that the Board of School Trustees approve a three year contract renewal for City Bus.

Motion by: Mrs. Springer

Seconded by: Mr. Schott

Vote: 7 of 7

H. Activity Buses

Recommendation: Mr. Sloat recommended the Board of Trustees approve the replacement of two model year 2001 activity buses. The new buses will be the StarCraft from Midwest Transit Equipment.

A motion was made that the Board of School Trustees approve the purchase of two Starcraft Activity Buses from Midwest Transit Equipment.

Motion by: Mr. Marley

Seconded by: Mrs. Sautter

Vote: 7 of 7

I. Textbook Fees/Adoption

Recommendation: Mr. Sloat recommended the Board of Trustees approve the K-12 Textbook Fees for 2015-16 that include the new Social Studies adopted books.

A motion was made that the Board of School Trustees approve the K-12 Textbook Fees for 2015-16 which includes the new Social Studies adopted books.

Motion by: Mr. Marley

Seconded by: Mr. Schott

Vote: 7 of 7

J. Check Removal

Recommendation: Mr. Sloat recommended the Board of Trustees approve canceling WLCSC Corporation and WL Extra-Curricular Activities uncashed checks that are over two years old.

A motion was made that the Board of School Trustees approve the cancelation of Corporation uncashed checks that are over two years old.

Motion: Mr. Bittner

Seconded by: Mrs. Springer

Vote: 7 of 7

K. CD Resolution

Recommendation: Mr. Sloat recommended the Board of Trustees approve a Resolution Authorizing the Investment of Public Funds Pursuant to IC 5-13-9-5. The two year Resolution allows banks outside the political subdivision to submit quotes on public funds certificates of deposit.

A motion was made that the Board of School Trustees approve the Resolution Authorizing the Investment of Public Funds in banks outside the political subdivision.

Motion: Mrs. Witt

Seconded: Mr. Marley

Vote: 7 of 7

L. 2016 Budget Calendar

Recommendation: Mr. Sloat recommended the Board of School Trustees approve the 2016 Budget Calendar. The calendar meets all date requirements for notification and posting purposes.

A motion was made that the Board of School Trustees approve the 2016 Budget Calendar.

Motion: Mrs. Springer

Seconded: Mr. Bittner

Vote: 7 of 7

M. School Board Policy 6423 Revision/Vendor

Recommendation: Mr. Sloat recommended the Board of School Trustees approve a change of vendors for the corporation credit cards from FIA/Bank of America to Huntington Bank. Huntington Bank is offering a credit card program that includes the possibility of rebates based upon monthly activity, an increase to our credit limit to \$150,000, and detailed monthly activity reports. Also, first reading of School Board Policy 6423 Revision explicitly stating corporation credit cards shall be used solely for corporation related business.

A motion was made that the Board of School Trustees approve the switch to Huntington Bank corporation credit card program.

Motion: Mr. Marley

Seconded: Mrs. Witt

Vote: 7 of 7

N. Overnight / Out-of-State Field Trips

Recommendation: Mr. Karpick recommended that the Board of School Trustees approve the following field trips for the Jr./Sr. High School.

- **High School: Choral to Kings Island, Ohio for performance: Sat. May 16, 2015**
- **High School: Debate Team to Dallas, Texas: June 13-20, 2015**

A motion was made that the Board of School Trustees approve the two field trips for the West Lafayette Jr./Sr. High School as presented.

Motion by: Mrs. Springer

Seconded by: Mrs. Sautter

Vote: 7 of 7

O. Personnel Report

Recommendation: Dr. Killion recommended that the Board of School Trustees approve all information contained in the report.

A motion was made that the Board of School Trustees approve the administrative requests and names reflected in the Personnel Report.

Motion by: Mr. Marley Seconded by: Mrs. Witt Vote: 7 of 7

P. Accounts Payable Vouchers

Recommendation: Mr. Sloat recommended that the Board approve the audited claims in the report. The total claims paid: \$2,351,431.97.

A motion was made that the Board of School Trustees approve the audited vouchers as presented.

Motion by: Mr. Marley Seconded by: Mr. Schott Vote: 7 of 7

V. INFORMATION TO THE BOARD - None

VI. BOARD AND SUPERINTENDENT REPORTS

- A. Mr. Marley reported attendance at the first informal Negotiation meeting of the cycle.
- B. Mr. Schott reported on the Foundation meeting. West Side Story was a success and netted about \$38,500. The Foundation Scholarship Reception will be Friday, May 22 at 5:00pm in the Jr./Sr. High School Howenstein Auditorium. A Fundraiser will be held this Sunday, May 17 at Hunter's Pub where West Lafayette celebrities will be serving. 10% of sales will go to the Foundation
- C. Mr. Bittner reported on the GLASS annual meeting. Each year there is an increase in the number of students GLASS serves. The Redevelopment Commission dealt with a lot of major street projects including the repaving of Lindberg road at Salisbury St.
- D. Mrs. Springer reported the annual Mind BoGgling Event will be Saturday, May 16 from 10am – 3pm at the Celery Bog Nature Area. The Happy Hollow swimming pool will open on Saturday, May 23, will have special hours the next week due to the delay in school year end, and will then be open regular hours for the summer. The designated city wide flower color for this summer is yellow.
- E. Dr. Killion reported on the recent Discussion meeting. Topics covered included: retirements, teacher evaluation status, legislative update, end of school year make-up days, the CFO position, IDOE Staff Evaluation, School Improvement plans, and Student Handbooks, Public Relations Committee Concept.

VII. COMMUNICATION FROM THE AUDIENCE

VIII. FUTURE MEETINGS

- Fri. May 22 5:00pm– WLSEF Scholarship Reception
- Fri. May 22 – H.S. Graduation (meet at 6:45pm in Band Room)
- Thurs. June 11 5:00pm – Regular Board Meeting Central Office

IX. ADJOURNMENT – The meeting was adjourned at 7:32 P.M.

Motion by: Mr. Marley Seconded by: Mrs. Springer Vote: 7 of 7

PERSONNEL REPORT

I. CERTIFIED STAFF

A. Recommendation for Hire:

1. Boaz, Avery: Social Studies Teacher, Jr./Sr. High School; effective August 11, 2015
2. Hinman, Jessica: Media Specialist, Jr./Sr. High School; effective August 11, 2015
3. Hipsher, Andrea; Science Teacher, Jr./Sr. High School; effective August 11, 2015
4. Royal, Alexandria; Art Teacher, Jr./Sr. High School; effective August 11, 2015

B. Employment Change Request:

1. Fry, Shane: P.E. Teacher, Jr./Sr. High School; effective August 13, 2015
(*Replacement for Andrew Kiernan*)

C. Retirement

1. Anderson, Mary Jo: Special Ed. Teacher, Jr./Sr. High School; Retirement effective end of 2014-2015 contract.
2. Bentlage, Betty Lynn: Media Specialist, Jr./Sr. High School; Retirement effective end of 2014-2015 contract.
3. Stodgell, Mark: Guidance Counselor, Jr./Sr. High School; Retirement effective June 5, 2015

D. Unpaid Leave Request:

1. Synder, Marga: Grade 6 Teacher, Happy Hollow Elem.; unpaid leave day May 15, 2015

II. CLASIFIED STAFF

A. Recommendation for Hire

1. Barnett, Kurtis: Custodian, Maintenance Dept.; effective April 29, 2015
(*Replacement for Lonzie Patterson*)
2. Weiderhaft, Abby: Curriculum Secretary, Central Office; effective July 1, 2015
(*Replacement for Judy Provonsha*)

B. Retirement:

1. Mason, Sharon: Principal Secretary, Happy Hollow Elem.; Retirement effective June 30, 2015
2. Provonsha, Judy: Curriculum Secretary, Central Office; Retirement effective June 30, 2015

C. Resignation:

1. Van Sickel, Sharon: Paraprofessional, Jr./Sr. High School; effective May 28, 2015

IV. FIFTH GRADE CAMP OVERNIGHT STAFFING (May 4-8, 2015)

Teachers:

Lucas Harmon	Four (4) Nights at \$92.00
Caitlin Burlingame	Four (4) Nights at \$92.00

