

MINUTES

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
1130 N. Salisbury Street
West Lafayette, Indiana

MEETING OF THE BOARD OF SCHOOL TRUSTEES
Wednesday, March 11, 2015

PRESENT: Mr. Alan R. Karpick; Mrs. Karen S. Springer; Mr. Brad W. Marley; Mrs. Rachel Witt;
Mr. Ross L. Sloat, Assistant Superintendent; and Dr. Rocky Killion, Superintendent.

EXCUSED: Mr. Brian J. Bittner; Mr. Thomas H. Schott; Mrs. Dianne Sautter

President Karpick called the meeting to order at 6:34 P.M.

I. ROUTINE BUSINESS

A. A motion was made to approve the agenda for the Wednesday, March 11, 2015, Regular Meeting of the Board of School Trustees.

Motion by: Mrs. Springer

Seconded by: Mrs. Witt

Vote: 4 of 4

B. A motion was made to approve the minutes of the Regular Meeting of the Board of School Trustees held on February 11, 2015.

Motion by: Mrs. Springer

Seconded by: Mr. Marley

Vote: 4 of 4

II. COMMUNICATION FROM THE AUDIENCE – Zach Baiel addressed the Board

III. UNFINISHED BUSINESS - None

IV. NEW BUSINESS

A. Academic Achievement – DOE Metrics

Dr. Killion presented an oral report.

- The Department of Education Annual School report will be available March 18, 2015.
- Graduation rate is slated to be 98.5% for the 2013-2014 school year.
- ISTEP has been a difficult testing period this year with frustrated students, teachers, and staff. We may not reach the 70% success rate.

B. IDOE Waiver – Facilities Presentation Discussion

Dr. Killion presented an oral report. A Point Team has been assembled; Tom Neff, Jovon Rayl, Larry Wood, Bob Troyer, and Karen Springer. This team will meet in June to coordinate the communication efforts and time line to the community, School Corporation, and School Board. The next Facilities presentation will be held August 19, 2015. More details to be announced.

C. Facilities Projects – Jr./Sr. High School Parking Lot

Jovon Rayl of KJG Architect and Alan Jacobson of Schmidt & Associates were present to provide renderings of the proposed 9 additional parking spaces. This proposal serves as additional parking in addition to the parking proposal made on Feb. 11th. The following are design issues:

- Relocation of lamp posts
- Removal of trees
- Parked vehicles will not be serviceable during bus drop off/pick up times
- Relocation of flag pole
- Utility relocation
- ADA compliant route

It was determined that the additional parking design could be costly and ineffective. Final construction design and cost for original presentation made on Feb.11 will be provided at the April 8, 2015 Regular Board meeting.

A motion was made that the Board of School Trustees approves to continue the process to develop plans for the Jr./Sr. High School Parking Lot.

Motion by: Mrs. Witt

Seconded by: Mrs. Springer

Vote: 4 of 4

D. Summer School Courses

Recommendation: Mr. Sloat presented the following:

- Cumberland Elementary will provide Literacy Library Time program, June 9 – July 16 for 32 students from the Literacy First program. They will also provide an IREAD3 Summer Assessment Day; a one day course to complete the On-Line assessment.
- Jr./Sr. High School will provide Indiana Online Academy. The cost per student/per class is \$225; the corporation will be billed but the cost is reimbursable by the State. The student will be responsible for a \$50 technology fee. If we enroll over 100 students, proctors will be provided for final exam. Otherwise we will staff proctors by way of our current system.

A motion was made that the Board of School Trustees approve the Summer Schools courses as outlined.

Motion by: Mrs. Witt

Seconded by: Mr. Marley

Vote: 4 of 4

E. Payment System (Lunches/Textbook)

Recommendation: Mr. Sloat recommends Rev Trak as the new credit card vendor. This vendor was recommended by our new student software Skyward. Cost is a 3.49% Transaction Fee. Benefits include:

- Ability to issue refunds if needed
- Payments will be credited in real time
- Parents can make multiple payments with one transaction
- Payments can be made for several items; textbooks, lunch, year book, fees etc.

Request was made to retrieve additional credit card vendor quotes; Heartland Payment Systems.

TABLED: *A motion was made that the Board of School Trustees approve Rev Trak as the new credit card vendor.*

Motion by: Mrs. Witt

Seconded by: Mr. Marley

Vote: 4 of 4

F. Continuing Disclosure Agreement

Recommendation: Mr. Sloat recommends Umbaugh & Associates Certified Public Accountants, LLP to provide continuing disclosure services in regards to the General Obligation Bonds.

A motion was made that the Board of School Trustees approve the Umbaugh Continuing Disclosure Agreement.

Motion by: Mr. Marley

Seconded by: Mrs. Springer

Vote: 4 of 4

F. Renewal Phone & Internet Services

Recommendation: Mr. Sloat recommends the following vendor for contract renewal:

- Wintek Fiber \$1500/month
- Wintek Internet \$1500/month
- Lightbound Local Phone \$1092/month
- Lightbound & Earthlink Long Distance .039/minute

Other quotes are available on comparison worksheet.

A motion was made that the Board of School Trustees approve the renewal of the Wintek and Lightbound-Earthlink services.

Motion by: Mrs. Springer

Seconded by: Mrs. Witt

Vote: 4 of 4

F. Donation Acceptance

Recommendation: Mr. Karpick requested the Board of School Trustees to accept an anonymous donation in the amount of \$1,000 to the Track & Field and Cross Country Team.

A motion was made that the Board of School Trustees approve the donation to the Track & Field and Cross Country Team in the amount of \$1,000.

Motion by: Mr. Marley

Seconded by: Mrs. Witt

Vote: 4 of 4

G. Overnight / Out-of-State Field Trips

Recommendation: Mr. Karpick recommended that the Board of School Trustees approve the following field trips for the Jr./Sr. High School.

- **High School: Social Studies Dept. to Washington D.C. - Mar. 14-18, 2015**
- **High School: Model United Nations to IUPUI - Mar. 19-20, 2015**
- **High School: Robotics to Warren Central H.S. Indianapolis – Apr. 2-4, 2015**

A motion was made that the Board of School Trustees approve the four (3) field trips for the West Lafayette Jr./Sr. High School as presented.

Motion by: Mrs. Springer

Seconded by: Mr. Marley

Vote: 4 of 4

H. Personnel Report

Recommendation: Mr. Sloat recommended that the Board approve all information contained in the report.

A motion was made that the Board of School Trustees approve the administrative requests and names reflected in the Personnel Report.

Motion by: Mrs. Witt

Seconded by: Mrs. Springer

Vote: 4 of 4

N. Accounts Payable Vouchers

Recommendation: Mr. Sloat recommended that the Board approve the audited claims in the report.

The total claims paid was \$1,576,822.70. Mr. Sloat explained some of the more substantial payments.

A motion was made that the Board of School Trustees approve the audited vouchers as presented.

Motion by: Mr. Marley

Seconded by: Mrs. Springer

Vote: 4 of 4

V. INFORMATION TO THE BOARD

None

VI. BOARD AND SUPERINTENDENT REPORTS

- A. Mrs. Witt reported Public School Foundation grant application deadline is March 18, 2015. There has been a decrease in funding although efforts are being made to increase funds.
West Lafayette Schools Education Foundation – Wall of Pride March 26th at 6:30pm & Westside Story March 28th 6:00pm; both will be held at West Lafayette Country Club (Elks).
- B. Mrs. Springer reported Park Board will be developing a new Strategic Plan. Ideas are welcome.

VII. COMMUNICATION FROM THE AUDIENCE – Zach Baiel addressed the Board

VIII. FUTURE MEETINGS

- Thur Mar. 12 – WLEA Teacher Discussion 4:00 pm Central Office
- March 16 -20 – Spring Break
- March 26-28 - WLSEF Wall of Pride and Westside Story Fundraiser
- March 31 – Apr. 1 – Harvard for Rise Above the Mark
- Wed Apr. 8 – Regular Board Meeting 6:30 pm Central Office

IX. ADJOURNMENT - The meeting was adjourned at 7:28 P.M.

PERSONNEL REPORT
Wednesday, March 11, 2015

I. CERTIFIED STAFF

A. Recommendation for Hire:

- 1. **Holmes, Marcella: Counselor, Cumberland Elem.:** effective Apr. 6, 2015

A. Resignation:

- 1. **Brewer, Paul: Social Studies Teacher, Jr./Sr. High School:** effective last day of school (2014-15)

II. CLASIFIED STAFF

A. Recommendation for Hire:

- 1. **Dick, Rebecca: Special Ed. Paraprofessional, Happy Hollow Elem;** \$10.00 per hr effect. Feb. 23,2015
- 2. **Phillips, Christy: Lunchroom Supervisor, Cumberland Elem;** \$9.10 per hour effective Feb. 24, 2015
- 3. **Pugh, Taylor: Lunchroom Supervisor, Cumberland Elem;** \$11.54 per hr effective Feb. 24, 2015

B. Employment Change Request:

- 1. **Flesher, Amanda: Custodian, Maintenance Dept.;** \$10.25 per hr effective Mar. 2, 2015
(Replace Beverly Hansen)
- 2. **Charles Lane, Mary: Substitute Teacher/Paraprofessional;** effective Feb.24, 2015

C. Resignation:

1. Hansen, Beverly: Custodian, Maintenance Dept.; effective Feb. 24, 2015

2. Patterson, Lonzie: Custodian, Maintenance Dept.; effective Feb. 27, 2015

III. COACHES

Recommendation for Hire:

Becky Creech	HS SOFTBALL	Asst	IV	T	Mar 9, 2015-June 13, 2015
Anne Dooley	HS SOFTBALL	Asst	IV	1	Mar 9, 2015-June 13, 2015
Elisabeth Price	HS SOFTBALL	Asst	IV	0	Mar 9, 2015-June 13, 2015
James Robyne	8 GIRLS BASKETBALL	Asst	Vol.	n/a	Dec 8, 2014-Mar 14, 2015