

MINUTES

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
1130 N. Salisbury Street
West Lafayette, Indiana

MEETING OF THE BOARD OF SCHOOL TRUSTEES
Wednesday, December 17, 2014

PRESENT: Mr. Alan R. Karpick; Mrs. Karen S. Springer; Mr. Brad W. Marley; Mr. Brian J. Bittner; Mr. Thomas H. Schott; Mrs. Dianne B. Sautter ; Mrs. Rachel Witt; Mr. Ross L. Sloat, Assistant Superintendent; and Dr. Rocky Killion, Superintendent.

President Karpick called the meeting to order at 6:28 P.M.

Recognitions: Boys Cross Country State Championship, 4x800 Girls Relay State Championship, and Dr. Sally Miller retirement.

I. ROUTINE BUSINESS

A. A motion was made to approve the agenda for the Wednesday, December 17, 2014, Regular Meeting of the Board of School Trustees.

Motion by: Mrs. Sautter Seconded by: Mr. Marley Vote: 7 of 7

B. A motion was made to approve the minutes of November 12, 2014, Regular Meeting of the Board of School Trustees.

Motion by: Mrs. Springer Seconded by: Mr. Schott Vote: 7 of 7

II. COMMUNICATION FROM THE AUDIENCE – Zachary Baiel addressed the Board

III. UNFINISHED BUSINESS - None

IV. NEW BUSINESS

A. Academic Achievement – Academic Performance Grant

Recommendation: Dr. Killion presented an oral report and recommends the board approve the Academic Performance Grant. Grant monies shall be distributed to staff according to Indiana Code and the WLEA Memo of Understanding.

A motion was made that the Board of School Trustees approves to accept the Academic Performance Grant.

Motion by: Mrs. Witt Seconded by: Mr. Bittner Vote: 7 of 7

B. Board Policy – Second Reading

Recommendation: Dr. Killion recommends the board approve the revision to policy 6220; the use of rainy day funds in an emergency.

A motion was made that the Board of School Trustees approves the board policy 6220 regarding rainy day funds.

Motion by: Mrs. Springer Seconded by: Mr. Schott Vote: 7 of 7

C. Renewal Property & Liability Insurance

Recommendation: Mr. Sloat recommends the renewal of the Property and Liability Insurance. Kelly Kitchel with Henriott Group was present for 2015 policy.

A motion was made that the Board of School Trustees approves the renewal of the Property and Liability Insurance policy.

Motion by: Mr. Marley

Seconded by: Mr. Bittner

Vote: 7 of 7

D. Fix It Coalition

Recommendation: Dr. Killion presented an oral report regarding a “fix it” coalition; comprised of 40 school districts to help to encourage legislators to fix the funding formula. Recommending WLCSC also submit a request to legislation to fully restore the general fund to the level offered in 2008. If restored as requested, school districts would not have to request referendums.

A motion was made that the Board of School Trustees approve participation in the Fix It Coalition and to submit an additional request from WLCSC regarding general fund.

Motion by: Mr. Marley

Seconded by: Mrs. Sautter

Vote: 7 of 7

E. Administrative Assistance Renewal

Recommendation: Dr. Killion presented an oral report and recommends the contract renewal for Dr. Ed Eiler; assistance with Facility Planning.

A motion was made that the Board of School Trustees approve to accept the renewal of the Administrative Assistance Renewal contract.

Motion by: Mrs. Springer

Seconded by: Mr. Schott

Vote: 7 of 7

F. Forecast 5 Software

Recommendation: Mr. Sloat presented an oral report regarding the analytical financial software which offers the ability to compare data with other school districts state wide. Participation is annual; \$3,600 for basic annual license. Discussion ensues.

A motion was made that the Board of School Trustees approve the purchase of the Forecast 5 Software.

Motion by: Mrs. Witt

Seconded by: Mr. Marley

Vote: 7 of 7

G. Student Management System

Recommendation: Dr. Killion presented an oral report regarding the implementation of a new Student Management Systems. A K-12 committee comprised of various levels of staff was assembled to review software vendors. Presentations were made by Power School, Skyward, and Infinite Campus. The K-12 committee selected Skyward and then Skyward provided workshops in each school. The cost will be approximately \$85,000 plus yearly maintenance fees. Contract to be considered in January.

Committee members were presented comments regarding Skyward.

A motion was made that the Board of School Trustees approve the implementation of Skyward as the new Student Management System.

Motion by: Mrs. Sautter

Seconded by: Mr. Witt

Vote: 7 of 7

H. WVEC Agreement

Recommendation: Mr. Sloat presented and oral report and recommended approving contract renewal with WVEC (Wabash Valley Education Center).

A motion was made that the Board of School Trustees approve the contract renewal Wabash Valley Education Center.

Motion by: Mrs. Springer

Seconded by: Mr. Bittner

Vote: 7 of 7

I. Acceptance of Bids

Recommendation: Mr. Sloat recommended approving CPM Construction for the Cumberland/Maintenance Building projects. Dec. 3, 2014 bids were opened; five bids were received and CPM Construction offered the lowest and most responsive bid. Jovon Rayl and Kelly Good provided an oral presentation. Discussion regarding construction ensues.

A motion was made that the Board of School Trustees approve the CPM Construction Bid.

Motion by: Mr. Marley

Seconded by: Mr. Schott

Vote: 7 of 7

J. Approval of Grants

Recommendation: Dr. Killion presented an oral report and recommends approving the following IDOE Federal Grants. These funds are used for salaries and supplies.

- Title II
- Title III
- NASEP

A motion was made that the Board of School Trustees approve the IDOE Federal Grants.

Motion by: Mrs. Springer

Seconded by: Mrs. Sautter

Vote: 7 of 7

K. Director of Technology Concept

Dr. Killion presented an oral report regarding the Director of Technology concept. The technology and administrative departments are in discussion about adding a Director of Technology (position has been vacant for approx. four years). Upcoming retirements will allow for this opportunity. Once the concept has been developed the specifics will then be discussed with the Board, WLEA, administration, and the Tech department.

K. Donation Acceptance

Recommendation: Dr. Killion recommended that the Board approve the following donations.

\$1,000 from Horace Mann

\$1,500 from Round the Foundation Art Fair

A motion was made that the Board of School Trustees approve and accept the donations.

Motion by: Mr. Bittner

Seconded by: Mrs. Witt

Vote: 7 of 7

L. Personnel Report

Recommendation: Dr. Killion recommended that the Board approve all information contained in the report.

A motion was made that the Board of School Trustees approve the administrative requests and names reflected in the Personnel Report.

Motion by: Mrs. Witt

Seconded by: Mr. Bittner

Vote: 7 of 7

M. Accounts Payable Vouchers

Recommendation: Mr. Sloat recommended that the Board approve the audited claims in the report.

The total claims paid was \$3,559,213.04. Mr. Sloat explained some of the more substantial payments.

A motion was made that the Board of School Trustees approve the audited vouchers as presented.

Motion by: Mr. Marley

Seconded by: Mr. Schott

Vote: 7 of 7

V. INFORMATION TO THE BOARD -None

VI. BOARD AND SUPERINTENDENT REPORTS

- A. Mrs. Sautter reported the West Lafayette Schools Education Foundation subcommittee for the Wall of Pride. The five charter members of the Wall of Pride have been contacted and have responded positively. The ceremony will be held the last week of March (in conjunction with Westside Story Annual Fundraiser).
- B. Mrs. Witt reported Public Schools Foundation held a reception for grant awards recipients; Nicole Spurlock and Brandon Daub were grant recipients.
- C. Mr. Bittner reported Redevelopment Commission. Cumberland Avenue phase3 is going well and on time. Cat Tail Trail is almost complete. Happy Hollow Bridge is underway. Snow plow and Brien truck will be delivered. Road resurfacing will began on Lindberg between Salisbury and North Western. Replacing 4 new police vehicles. And five security cameras will be installed at building 720 North Western.

VII. COMMUNICATION FROM THE AUDIENCE - Non Agenda Items –

Zachary Baiel addressed the Board

VIII. FUTURE MEETINGS

- Dec 18th 7:30 AM Holiday Breakfast, Central Office
- Jan 14th 6:30 PM; Regular Board Meeting

IX. ADJOURNMENT - The meeting was adjourned at 7:50 P.M.

PERSONNEL REPORT

I. ADMINISTRATIVE RECOMMENDATIONS

1. With the change of board reorganization dates set to January, bonds need to be renewed effective December 31, 2014 for the time to Dec 31, 2015. The administration requests approval of the following bonded positions:

Janelle Wade 100,000

Bob Channell 100,000

Ross Sloat 100,000

Patti Bauges 25,000

2. Central Office Hours tend to fluctuate during school break times, the summer time, and sometimes on Friday I allow the staff to leave early. For the sake of consistency, I am asking the Board to approve the following central office hours:

School Work Week:

M-Th: 8:00 AM – 4:30 PM

F: 8:00 AM – 3:45 PM

School Breaks: (Fall Break, Holidays, Winter Break, Spring Break)

9:00 AM – 3:00 PM

Summer Hours: Employees can choose 4 days week or shorter 5 day week. Hours are 8:00 AM - 4:00 PM

School Breaks: (Fall Break, Holidays, Winter Break, Spring Break)

9:00 AM – 3:00 PM

Summer Hours: Employees can choose 4 days week or shorter 5 day week. Hours are 8:00 AM - 4:00 PM

II. CERTIFIED STAFF

A. Employment:

1. **Gasper, Nicholas: Jr. Sr. High School. - Temp Social Studies Teacher;** salary per compensation model; effective Jan. 5, 2015 (*Replacement for Mike Mullis*)

2. **Martin, Tammy: Cumberland Elem – Temp Substitute 1st Grade Teacher;** effective Jan 20, 2015 (*Temp replacement for Erin Molfenter*)

B. Employment Change Request:

1. **Delaney, Sara: Temp School Support Specialist- Cumberland Elem.;** effective Jan 5, 2015 (*Replacement for Amanda Mann*)

2. **Molfenter, Erin: Maternity Leave-Cumberland Elem.;** effective Jan 31, 2015

III. CLASIFIED STAFF

A. Resignation:

1. **Mann, Amanda: School Counselor –Cumberland Elem.;** effective Jan 5, 2015

2. **Smith, Carmi: Administrative Assistant – Food Service;** effective Dec 2, 2014

B. Recommendation for Hire:

1. **Gray, Emily: Instructional Assistant-Cumberland Elem;** effective Dec. 5, 2014

C. Employment Change Request:

1. **Balicky, Ivan: Kitchen Manager – Food Service;** effective Dec 15, 2014

2. **Rowe, Sandra: Administrative Assistant – Food Service;** effective Dec 15, 2014
(replacement for Carmi Smith)

IV. COACHING STAFF

Resignation:

Jeff Schmierer, HS Softball Head Coach, effective November 24, 2014

Recommendation for Hire:

Chauncey Stacy	HS SOFTBALL	Head	II	T	Mar 9, 2015-June 13, 2015	
Karri Huckstep	JH GIRLS TRACK	Head	IV	T	Mar 16, 2015-May 16, 2015	
Thomas Fisher	HS BASEBALL	Asst	IV	2	Mar 16, 2015-June 20, 2015	
TK Goldsmith	JH GOLF	Head	V	2	Mar 16, 2015-May 16, 2015	
Steve C. Lewark	HS BOYS TRACK	Asst	IV	9+	Feb 16, 2015-June 6, 2015	
Chris Williams	HS GIRLS TRACK	Asst	IV	9+	Feb 16, 2015-June 6, 2015	
Rod Zambrows	HS BOYS TRACK	Asst	IV	9+	Feb 16, 2015-June 6, 2015	0.5
David Joest	HS BOYS TRACK	Asst	IV	T	Feb 16, 2015-June 6, 2015	0.5
Maggie Roegner	HS GIRLS TRACK	Asst	IV	9+	Feb 16, 2015-June 6, 2015	0.5
Alexander Serluco	HS BOYS TRACK	Asst	Vol.	n/a	Feb 16, 2015-June 6, 2015	
Dani Roberts	HS GIRLS TRACK	Asst	Vol.	n/a	Feb 16, 2015-June 6, 2015	
Zachery Saunders	HS BOYS TRACK	Asst	Vol.	n/a	Feb 16,15-June 6,15	