

MINUTES

WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION
1130 N. Salisbury Street
West Lafayette, Indiana

MEETING OF THE BOARD OF SCHOOL TRUSTEES
Wednesday, July 23, 2014

PRESENT: Mr. Alan R. Karpick; Mrs. Karen S. Springer; Mr. Brad W. Marley;
Mrs. Dianne B. Sautter; Mr. Thomas H. Schott; Mrs. Rachel Witt; Dr. Rocky Killion,
Superintendent; and Mr. Ross L. Sloat, Assistant Superintendent.

ABSENT: Mr. Brian J. Bittner

President Karpick called the meeting to order at 6:30 P.M.

I. ROUTINE BUSINESS

- A.** A motion was made to approve the revised agenda for the Wednesday, July 23, 2014, Regular Meeting of the Board of School Trustees.

Motion by: Mr. Marley

Seconded by: Mrs. Witt

Vote: 6 of 6

- B.** A motion was made to approve the minutes of June 11, 2014, Regular Meeting of the Board of School Trustees.

Motion by: Mrs. Springer

Seconded by: Mr. Schott

Vote: 6 of 6

II. COMMUNICATION FROM THE AUDIENCE – None

III. UNFINISHED BUSINESS - None

IV. NEW BUSINESS

A. Academic Achievement – Academic Metrics Update

Dr. Killion reported there is no update available; Indiana Department of Education has not released the update.

B. Risk Insurance Review

Mr. Sloat introduced Kelly Kitchel and Gary Henriott of the Henriott Group, who was present to share more information regarding Cyber Liability Insurance. This presentation is a follow up from the January 8, 2014 presentation.

Mr. Kitchel presented Cyber Liability Insurance; a separate insurance not covered in the current school corporation policy. Coverage includes the following:

- Cyber liability, privacy liability and first and third party privacy breach
- Comprehensive cyber-crime including phishing scams, telephone hacking, identity theft, wire fraud and cyber extortion.
- Comprehensive multimedia liability, protecting against claims for intellectual property rights and infringement relating to all forms of content, including user generated content.
- Crisis communication costs
- Both electronic and hard copy information

Premium Cost: \$7,997.00 Deductible: \$10,000

Discussion ensues.

Mr. Sloat asked the Board of School Trustees to consider approval to purchase a Cyber policy at the August 13, 2014 meeting.

C. School Registration Dates

Dr. Killion reported the following school registration dates are as follows:

Jr./Sr. High School Aug 5 - 9, 2014
Elementary Schools Aug 5 & 6, 2014

D. Facilities Projects

Dr. Killion recommended a formal approval for the following projects to move forward:

1. Jr./Sr. High School roof repair of sections 1 & 7; not to exceed \$85,000
2. Cumberland Elementary painting and carpeting; not to exceed \$15,000

Mr. Rayl of KJG Architect presented preliminary concepts for the additional storage for the maintenance department and additional restrooms and storage for Cumberland Elementary.

Dr. Killion added; additional possible projects to come will include an automated orchestra pit at the Jr./Sr. High School and a skylight in the commons area.

A motion was made that the Board of School Trustees approve the administration moving forward on the recommended building projects.

Motion by: Mrs. Sautter Seconded by: Mr. Schott Vote: 6 of 6

E. Proposed Board Meeting Dates

Recommendation: Dr. Killion recommended that the Board of School Trustees approve the proposed Board Meeting dates for the 2014-15 school year.

A motion was made that the Board of School Trustees approve the proposed Board of Trustee meeting dates for the 2014-15 school year.

Motion by: Mr. Schott Seconded by: Mrs. Witt Vote: 6 of 6

F. Overnight / Out-of-State Field Trip

Recommendation: Dr. Killion recommended that the Board of School Trustees approve the field trips.

A motion was made that the Board of School Trustees approve the field trips as presented.

Motion by: Mrs. Springer Seconded by: Mrs. Sautter Vote: 6 of 6

G. Revised Personnel Report

Recommendation: Dr. Killion recommended that the Board approve all information contained in the report.

A motion was made that the Board of School Trustees approve the administrative requests and names reflected in the Personnel Report.

Motion by: Mrs. Sautter Seconded by: Mrs. Springer Vote: 6 of 6

H. Accounts Payable Vouchers

Recommendation: Mr. Sloat recommended that the Board approve the audited claims in the report. In addition, previous claim months for April and May were presented for signature because the original reports on record did not have the total sum listed.

The total claim paid for June was \$3, 252, 8716.77. Mr. Sloat explained some of the more substantial payments.

A motion was made that the Board of School Trustees approve the audited vouchers as presented.

Motion by: Mr. Marley

Seconded by: Mr. Schott

Vote: 6 of 6

V. **INFORMATION TO THE BOARD** - None

VI. **BOARD AND SUPERINTENDENT REPORTS**

Board-Teacher Discussion – Mrs. Sautter reported the discussion included teacher evaluations and the concern of meeting the evaluation timeline; first year teachers and principals will be developing a time to meet. Also discussed an update on the Chief Financial Officer position; interviewing candidates is still in process, teacher handbook updates discussion, building decisions versus Corporation decisions, school calendar updates, confirmed Teacher Orientation dates, and Facility planning updates were provided.

Public Schools Education Foundation – Mrs. Witt reported an upcoming back to school fundraiser; for more information please see flyer.

Park Board –Mrs. Springer reported there are new trail maps available and an opportunity to learn more about the local area by visiting various locations on the trail.

VII. **COMMUNICATION FROM THE AUDIENCE - Non Agenda Items - None**

VIII. **FUTURE MEETINGS**

- Wed., August 13, 6:30 P.M., Regular Board Meeting, LOCATION TBD.

IX. **ADJOURNMENT** - The meeting was adjourned at 7:17 P.M.

Motion by: Mr. Marley

Seconded by: Mrs. Witt

Vote: 6 of 6

PERSONNEL REPORT

I. **ADMINISTRATIVE RECOMMENDATIONS**

1. Request to review Kim Bowers Enrollment Projection Report. See attached report.

II. **CERTIFIED STAFF**

A. **Resignations:**

1. **Guebert, Lisa R., Guidance Counselor- Jr./Sr. High School:** effective June 20, 2014.

C. **Employment:**

1. **Calandro, Anthony H., English Teacher-Jr./Sr. High School:** \$45,000 effective August 12, 2014 (replacement for Aaron Blessing)

2. **McClamroch, Kirstie, Guidance Counselor-Jr./Sr. High School:** \$49,000 effective August 12, 2014

3. Molfenter, Erin, First Grade Teacher- Cumberland Elementary: \$35,500 effective August 12, 2014 (substitute for Amanda Bean)

4. Standish, Kyle M., Industrial Technology Teacher-Jr./Sr. High School: \$51,500 effective August 12, 2014 (replacement for Steve Florence).

5. Stephens, Kay, Special Education Teacher-Jr./Sr. High School: \$59,500 effective August 12, 2014

6. Warner, Joseph, Second Grade Teacher, Cumberland Elementary School: \$35,500 effective August 12, 2014 (replacement Mary Gibbs)

III. CLASSIFIED STAFF

A. Resignation:

1. Heslin, Kimberly, Lunchroom Supervisor-Happy Hollow Elementary: effective June 19, 2014

B. Employment:

1. Bradley, Stacey, Instructional Assistant Special Ed.- Happy Hollow Elementary: \$10.40 hourly effective August 13, 2014

2. Julian, Roberta D., Business Office Assistant- Central Office: \$15.00 hourly effective July 7, 2014 (replacing JoEllen Edelen and April McClure)

C. Change Request:

1. McClure, April N., Position change to Administrative Assistant to the Superintendent-Central Office: \$22.00 hourly effective June 16, 2014. (Previously Business Office Assistant)

2. Smith, Carmi, Rate of pay change – Food Service: \$17.00, add 15 additional work days (total 215) effective July 1, 2014

3. Wade, Janelle, Position change to Deputy Treasurer-Central Office: \$19.75 hourly effective July 1, 2014. (Previously Business Office Assistant)

V. COACHING/EXTRA CURRICULAR 2014-2015

<u>Name</u>	<u>Position</u>	<u>Category</u>	<u>Exp</u>	<u>Dates</u>	<u>Time</u>
Jim Beck	HS GIRLS GOLF	Head III	0	Aug 1, 2014-Oct 4, 2014	
Shauna Stapleton	HS GIRLS SOCCER	Head II	1	Aug 4, 2014-Nov 1, 2014	
Joshua Wissel	HS FOOTBALL	Asst II	1	Aug 4, 2014-Nov 29, 2014	0.5
Doug Caldwell	HS FOOTBALL	Asst II	6	Aug 4, 2014-Nov 29, 2014	0.5
Zach Jochum	HS BOYS SOCCER	Asst IV	0	Aug 4, 2014-Nov 1, 2014	
Maureen Allen	HS GIRLS SOCCER	Asst Vol.	n/a	Aug 4, 2014-Nov 1, 2014	
Alex Hipsher	HS GIRLS GOLF	Asst Vol.	n/a	Aug 1, 2014-Oct 4, 2014	