

## MINUTES

**WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION**  
*1130 N. Salisbury Street*  
*West Lafayette, Indiana*

**REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**  
**Wednesday, April 9, 2014**

**PRESENT:** Mr. Alan R. Karpick; Mrs. Karen S. Springer; Mr. Brad W. Marley; Mr. Brian J. Bittner; Mrs. Dianne B. Sautter; Mr. Thomas H. Schott; Mrs. Rachel Witt; and Dr. Rocky Killion, Superintendent.

**EXCUSED:** Mr. Ross L. Sloat

President Karpick called the meeting to order at 6:55 P.M.

**I. ROUTINE BUSINESS**

A. A motion was made to approve the revised agenda for the Wednesday, April 9, 2014, Regular Meeting of the Board of School Trustees.

*Motion by: Mr. Bittner*

*Seconded by: Mrs. Witt*

*Vote: 7 of 7*

B. A motion was made to approve minutes of the Regular Board Meeting of March 12, 2014.

*Motion by: Mrs. Springer*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**II. COMMUNICATION FROM THE AUDIENCE – CURRENT AGENDA ITEMS - None**

**III. UNFINISHED BUSINESS – None**

**IV. NEW BUSINESS**

**A. Academic Achievement – Facilities Review**

**Recommendation:** Dr. Killion recommended that the Board of School Trustees approve the endorsement of the facilities sub-committee to hire Schmidt and Associates to work with KJG Architecture to review the school corporation's facilities and to develop their recommendations.

Dr. Killion reported that a sub-committee of the Facilities Strategic Planning group had reviewed the Request for Proposals received, and the committee selected Schmidt and Associates as its top choice to interview. Following the interview, the committee recommends that the Board consider the proposal from Schmidt and Associates to conduct a review of the school corporation's facilities. Dr. Killion introduced Tom Neff, Principal-in-Charge/K-12 Studio Leader, who recognized other Schmidt team members and summarized their positions. He reported that Shiel Sexton is also part of their team and offer construction design-build services.

Mr. Neff presented a slide program of Schmidt's K-12 and community-based projects which represents a diversity of services, and he summarized specific services provided by the Schmidt team. Following a walk-through tour of the West Lafayette buildings, the Schmidt team developed a list of challenges and opportunities of each individual facility. He summarized some of the challenges of each school, such as use of the site (reconfiguration of the current site or a new site), whether a building can be renovated while occupied, safety issues, storage issues, environmental conditions, etc. Mr. Neff referenced Schmidt's comprehensive week-by-week schedule outlining critical tasks and work elements, who would be involved in the tasks, and a description of each event and where and when it would occur. Input would be gathered and reviewed during the spring/summer and work sessions held with the staff and administration. The concepts would be brought back to the staff in August for further refinement and processing in order to confirm that the concepts remain viable with at least three options developed for each scenario. In late fall, the information would be brought to the entire

facilities strategic planning staff for additional review of any adjustments and refinement and then to the School Board at the end of 2014. The potential project would be presented at a public meeting in January 2015 then followed-up with the Board to answer additional questions, etc. Mr. Neff emphasized the importance of a communications plan during this implementation schedule; therefore, Schmidt would develop a blog early on for staff to access information and whereby they would be able to ask questions and make comments, and their information would go directly back to Schmidt. Mr. Neff also discussed Energy Star scores of each building and explained Schmidt's tools for exploring opportunities to increase the percentage of the scores for the buildings and lower energy costs.

Mrs. Springer explained the process of the facilities sub-committee in arriving at its recommendation to the Board regarding Schmidt and Associates. Members of the sub-committee were given three (3) RFP's to review and rate. The committee's decision was to interview Schmidt and Associates. A detailed presentation was made by Schmidt representatives at a 2 ½-hour meeting at which there was good discussion and many questions. The sub-committee was impressed with the fact that experts in the various areas of engineering and architectural expertise such as planning, design, engineering, production, and construction are actually part of the staff of Schmidt and Associates rather than being subcontracted. Mrs. Springer was also pleased to learn that a former school superintendent is also on the Schmidt staff, and she commended Schmidt and Associates for its use of new technology to develop 3D computer models which enable clients to actually see the concepts.

Schmidt representatives responded to various questions from Board members regarding the demographic study and other school-based data driven processes such as site considerations, etc. Dr. Killion interjected that if it is the school district's desire to draw more families into our community, the district needs to provide additional academic offerings that are not available in other places. The only way to do that is to add facilities, which also brings down the tax rate.

*A motion was made that the Board of School Trustees accept the proposal by Schmidt and Associates to conduct the facilities study of the West Lafayette Community School Corporation.*

*Motion by: Mrs. Springer                      Seconded by Mrs. Sautter                      Vote: 7 of 7*

The Board expressed appreciation to the Schmidt team for their time and information presented.

**B. Academic Achievement – Summer Camps**

***Recommendation:*** Dr. Killion recommended that the Board of School Trustees approve the dates for summer camps.

*A motion was made that the Board of School Trustees approve the 2014 summer camps as presented.*

*Motion by: Mr. Bittner                      Seconded by Mr. Marley                      Vote: 7 of 7*

**C. GLASS Agreement – Alternative Services Solution**

***Recommendation:*** Dr. Killion recommended that the Board of School Trustees approve the agreement for alternative services.

Dr. Killion explained that this is an annual agreement for the Board's consideration that gives GLASS administrators authority sign agreements for alternative and private residential school placements as the designees for the president and secretary of the School Board.

*A motion was made that the Board of School Trustees approve the resolution granting authority for the Director of Greater Lafayette Area Special Services (GLASS) and his/her designee to sign agreements for alternative services and private residential school placements.*

*Motion by: Mrs. Sautter*

*Seconded by Mrs. Witt*

*Vote: 7 of 7*

**D. NSBA Review**

President Karpick stated that Board and administrative attendees of the 74<sup>th</sup> Annual Conference in New Orleans held April 5-7 have been submitting reports of the sessions they attended that are available for Board members to review. It was reported that the presentation of the "Rise Above the Mark" documentary by Dr. Killion, Mr. Karpick, and Dr. Sally Miller was well attended and generated many questions, positive comments, and interest in making donations toward the film. Numerous requests were also received to take the film to various school districts and settings in various states. The documentary may be taken to national level at some point. Board members also verbally shared summaries of individual sessions they attended.

**E. 2014-2015 Tuition Rates**

**Recommendation:** Dr. Killion recommended that the Board consider an increase in tuition rates.

Dr. Killion explained that school districts are required to submit calculations to the State of their tuition rates. The rates for 2014-2015 are being increased because of a decrease in State support and to cover the cost of additional teaching staff and additional paraprofessionals.

	<u>2014-2015</u>
Kindergarten	\$1,400
Grades 1-6	\$2,750
Grades 7-12	\$2,850
All-Day Kindergarten	No Charge

***A motion was made that the Board of School Trustees approve the administration increasing the tuition rates for the 2014-2015 school year as presented.***

*Motion by: Mr. Marley*

*Seconded by: Mr. Schott*

*Vote: 7 of 7*

**F. Wonderful Weekdays After-School Childcare Program – Proposal & Agreement**

**Recommendation:** Dr. Killion recommended that the Board of School Trustees approve continuing the agreement to provide onsite before and after-school child care services.

Indiana Code requires that all school districts have a childcare program. Wonderful Weekdays has continued to offer excellent services throughout the years.

***A motion was made that the Board of School Trustees approve the proposed agreement with Wonderful Weekdays for the 2014-2015 school year.***

**G. Field Trips**

**Recommendation:** Dr. Killion recommended that the Board of School Trustees approve multiple field trips for the Jr./Sr. High School and Happy Hollow Elementary School.

- a. (*Out-of-State*) French III Class; to Art Institute of Chicago/Cyrano's Bistro; April 23, 2014 (32 students)

*Motion by: Mr. Bittner*

*Seconded by: Mrs. Springer*

*Vote: 7 of 7*

- b. 5<sup>th</sup> Grade Camp – Happy Hollow School (Camp Tecumseh, Brookston, IN)

Session 1

Departing Mon., May 5 @ 8:45 A.M.; Returning Wed., May 7, 2014, @ 12:30 P. M. (80 students)

5<sup>th</sup> Grade Camp Cont. . .

Session II

Departing Wed., May 7 @ 12:45 P.M.; Returning Fri., May 9, 2014 @ 5:00 P. M. (78 students)

*Motion by: Mrs. Springer      Seconded by: Mr. Schott      Vote: 7 of 7*

- c. (*Out-of-State*) Jr./Sr. High School students, to Los Angeles, CA to participate in the International Science and Engineering Fair; departing Sun., May 11, returning Fri., May 16, 2014 (3 students).

*Motion by: Mrs. Witt      Seconded by: Mrs. Sautter      Vote: 7 of 7*

- d. (*Out of State*) AP Art History Class to Chicago, IL April 17, 2014, to visit Art Institute (18 students).

*Motion by: Mr. Bittner      Seconded by: Mr. Marley      Vote: 7 of 7*

**H. Acceptance of Donation – Athletic Department**

**Recommendation:** Dr. Killion recommended that the Board of School Trustees accept a donation for the Athletic Department.

A generous gift in the amount of \$1,000 was received from the 40 & 8 Veteran's service organization. The organization is a regular supporter of West Lafayette's young sports programs.

*Motion by: Mr. Marley      Seconded by: Mr. Schott      Vote: 7 of 7*

**I. Revised Personnel Report**

**Recommendation:** Dr. Killion recommended that the Board of School Trustees approve the names and administrative requests reflected in the Personnel Report.

*A motion was made to approve the revised Personnel Report as presented with one minor change.*

*Motion by: Mrs. Sautter      Seconded by: Mrs. Springer      Vote: 7 of 7*

**J. Accounts Payable Vouchers**

**Recommendation:** Dr. Killion recommended the Board of School Trustees approve the audited vouchers.

The total of vouchers paid was \$1,245, 940.71.

*A motion was made that the Board of School Trustees approve the claims as presented.*

*Motion by: Mrs. Witt      Seconded by: Mr. Schott      Vote: 7 of 7*

**V. INFORMATION TO THE BOARD - None**

**VI. BOARD AND SUPERINTENDENT REPORTS**

Community Council (Mr. Schott) – The next meeting will be Thursday, April 14. Items discussed at the March 13 meeting included:

- The Etiquette Dinner for grades 11 & 12 students sponsored by the Jr./Sr. High School parent council was well received with 50 West Lafayette student participants.
- The WL Municipal Swimming Pool will open May 23.
- Cumberland's Kindergarten registration for new students is tonight (April 9) and tomorrow.

West Side Story (Mrs. Sautter) – This year's event was outstanding. Guests appreciated being able to bid for items online.

Board-Teacher Discussion (Mrs. Witt) – The meeting consisted of various updates. The next meeting is April 17.

Parks and Recreation (Mrs. Springer)

Volunteers are needed to help "De-trash the Wabash" on April 19 (a twice yearly event).

**VII. COMMUNICATION FROM THE AUDIENCE (*NON-AGENDA ITEMS*) - NONE**

**VIII. FUTURE MEETINGS**

--Wed., April 23, 6:30 P.M., possible Work Session.

--Wed., May 14, 6:30 P.M., Regular Board Meeting, Floyd Administration Center

**IX. ADJOURNMENT** - The meeting was adjourned at 7:56 P.M.

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**PERSONNEL REPORT**

**I. ADMINISTRATIVE RECOMMENDATIONS**

Permission is requested by the administration to hire a one-on-one paraprofessional as soon as possible to assist a student at the Jr./Sr. High School for the remainder of the 2013-2014 school year. This recommendation came from the Case Conference Committee.

**II. CERTIFIED STAFF**

**Resignation:**

**1. Burcham, Alisha D., World Language-French Teacher, Jr./Sr. High School;** effective the end of the 2013-2014 school year.

**2. Lubben, Miles J., Science-Physics Teacher-Jr./Sr. High School** effective the end of the 2013-2014 school year.

**III. CLASSIFIED STAFF**

**A. Resignations:**

**1. Alekseenko, Rhonda A., Instructional Assistant-Cumberland Elementary School,** effective May 23, 2014.

**2. Lancaster, Matthew C., Kindergarten Ins.tructional Aide-Cumberland Elementary School,** effective April 5, 2014.

**B. Employment:**

**1. Garner, Kariana L., Kindergarten Instructional Aide-Cumberland Elementary School,** five (5) hours per day; \$10.40 per hour; effective April 10, 2014 (replacement for Tim Whiteaker & Matt Lancaster).

**C. Position Change:**

**Merriott, Melissa R., from Lunchroom Supervisor to Welcome Secretary-Cumberland Elementary School,** 6 hours per day, \$10.00 per hour, effective April 9, 2014 (replacement for Monica Short on FMLA).

### III. FIFTH GRADE CAMP OVERNIGHT STAFFING (May 5-9, 2014)

#### Teachers:

Sheryl Braile	Four (4) nights at \$92.00	
Kathy Mugg	Four (4) nights at \$92.00	
Brandon Doub	Four (4) nights at \$92.00	
Lucas Harmon	Four (4) nights at \$92.00	
Rita Smith	Four (4) nights <u>at \$92.00</u>	\$1,840.00
Karen Irvine	Two (2) nights at \$92.00	
Patrick Roe	Two (2) nights at \$92.00	
Deb Glover	Two (2) nights at \$92.00	
Yvonne Abrahamson	Two (2) nights at \$92.00	
Sue Stan	Two (2) nights at \$92.00	
Morgan Asay	Two (2) <u>nights at \$92.00</u>	\$1,104.00

#### Nurse:

Lindsey Miskin	Four (4) nights at \$125 per night	\$ 500.00
		<b>Total - \$3,444.00</b>

### IV. SUMMER CAMPS

Summer Strings	May 28-June 25	Michelle Brooks & Carol Letcher
Summer Band	May 28-June 24	Don Pettit
Lego Robotics	May 27-30 & June 2-6	Katie Price, David Brantley, Brad Thompson
Summer Programming	June 9-13	Brad Thompson, David Brantley
 <u>Cumberland Elementary School</u>		
Grade 2 Reading Camp	June 9-20	Mary Gibbs
Grade 3 Reading Camp	June 9-20	Rene Grimes
Grade K Cumberland +1 Program	June 9-27	Hali Stout (4 weeks), Whitney Rippy (1 week)
Grade 1 Cumberland + Program	July 14-25	Gina Peters & Chrissy Whitaker

### V. COACHING / EXTRA CURRICULAR ACTIVITIES 2013-2014

#### Resignation:

Rick Roseman, H.S. Strength Coach, effective March 25, 2014.

<u>Name</u>	<u>Position</u>	<u>Category</u>	<u>Exp.</u>	<u>Dates</u>
Taylor Thompson	H.S. Softball	Assist.	Vol. N/A	Mar. 17, 2014 – Jun. 14, 2014
Karri Newgent	Jr. High Boys' Track	Assist.	Vol. N/A	Apr. 01, 2014 – May 17, 2014
Andrew Kiernan	H.S. Strength Coach	Head	III T	Mar. 26, 2014 – Jul. 01, 2014
Joshua Saxton	Jr. High Boys' Track	Assist.	Vol. N/A	Apr. 04, 2014 – May 17, 2014
Sara Grabowski	Jr. High Boys' Track	Assist.	Vol. N/A	Apr. 04, 2014 – May 17, 2014