



## **Subject: Memorandum of Agreement for Parking Lot Usage**

This Memorandum of Agreement ("Agreement") is entered into on March 4, 2024, by and between West Lafayette Public Library, hereinafter referred to as the "Library," and West Lafayette Community School Corporation, hereinafter referred to as the "School District."

**Purpose:** The purpose of this Agreement is to establish the terms and conditions under which the Library may use the School District's parking lot on an occasional basis during programs held at or near the Grand View Cottage ("Cottage"), which is located at 1510 North Salisbury Street, West Lafayette Indiana 47906. The Cottage will be established as a local history museum, focusing on the West Lafayette community. The Grand View Cottage has 4 established parking spaces to accommodate normal operations. Special events will be held primarily on the weekends, with occasional evening events.

**Term:** This Agreement shall commence on March 19, 2024 and remain in effect until March 1, 2025, unless terminated earlier by mutual agreement or for cause. This Agreement may be reissued for continuation if approved by both parties.

**Parking Lot Usage:** The School District grants the Library permission to use the designated area of the school's parking lot located at 1200 N Salisbury Street, West Lafayette Indiana 47906:

- During days and times when the Library holds events with expected large attendance at the Grand View Cottage,
- Parking will be offered as a parking location through Library advertising
- The Library shall notify the School District no less than two (2) weeks in advance of these events :

**Community Compliance with Laws:** The Library agrees to comply with all applicable laws, rules, and regulations governing the use of the parking lot during the term of this Agreement.

**Indemnification:** The Library agrees to indemnify and hold the School District harmless from any claims, damages, losses, or expenses arising out of the Library's use of the parking lot, except to the extent caused by the School District's negligence.



**Termination:** Either party may terminate this Agreement with written notice to the other party in the event of a material breach of any provision herein.

Amendments: Any amendments to this Agreement must be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Agreement as of the date first above written.

**West Lafayette Community School Corporation**

\_\_\_\_\_  
[Authorized Signature]

\_\_\_\_\_  
[Title]

\_\_\_\_\_  
[Printed Name]

\_\_\_\_\_  
[Date]

**West Lafayette Public Library**

\_\_\_\_\_  
[Authorized Signature]

\_\_\_\_\_  
[Title]

\_\_\_\_\_  
[Printed Name]

\_\_\_\_\_  
[Date]